

HILGAY PARISH COUNCIL

PARISH CLERK
Ms Claire Dorman

Meeting Address:
Hilgay Village Hall
High St, Hilgay,
Downham Market PE38 0LH
Telephone 07706 345 156
Email: hilgayparishclerk@hotmail.co.uk

You are invited to attend the meeting of the Full Council to be held on
Thursday 05 March 2020 at 7.00pm in the Hilgay Village Hall to discuss the business on the Agenda below:

Yours faithfully



Ms C Dorman
Parish Clerk
Date: 28th February 2020

**Mobile phones should be either switched off or on silent mode.
The press and public are welcome to attend**

AGENDA

Emergency Evacuation Procedures

1. To receive Members' Apologies for Absence
2. To receive Members' Declarations of Interest
3. To approve the minutes of the meeting held on 06 February 2020
4. To approve the Councillor Co-option Policy
5. Public Participation – 15 minutes allowed (3 minutes per individual)
6. To receive report from Borough Councillor
7. To receive a report from County Councillor
8. To receive the Chair's Report including update on:
 - a) SAM2 download
 - b) A10 Underpass
 - c) Land encroachment
9. To receive the Maintenance Officer's Report
10. To receive the Clerk's Report including update on:
 - a) Correspondence with Ely Diocese
 - b) Banking arrangements
 - c) Report following training course regarding Allotments and maintenance requirements
 - d) Pump House contract
 - e) Playground Inspection
 - f) Waste collection arrangements for new dog bin
 - g) Highways items update
 - h) Staff training and appraisals
11. To receive and consider correspondence
12. To approve the Payment of Bills
13. To discuss new planning applications received from Borough Council/Norfolk County Council

- a) Land South of Brett House, East End, Hilgay
- b) 1 Whittome Mill, Hilgay, Downham Market, Norfolk PE38 0LB
- 14. To note application decisions made by the Borough Council/Norfolk County Council
 - a) 9 Manor Road, Hilgay, Downham Market, Norfolk PE38 0JR
- 15. To discuss and agree action required following Riverside Field and Toilet vandalism
- 16. To agree the appointment of Internal Auditor for Financial Year 2019/2020
- 17. To agree the renewal of Parish Council insurance policy
- 18. To agree response to Riverside Academy – Ten Mile Bank
- 19. To agree mole control contract
- 20. To agree Riverside News advertising policy and charges
- 21. To receive an update on the progress of the Flower Meadow – Cllr Charlesworth
- 22. To discuss and agree Speed Watch response following Riverside News article
- 23. To agree policy for selecting a Chair in the new Council Year

Confidential Items

Public Bodies (Admission to Meetings) Act 1960 – following the exclusion of the public and press:

- 24. To discuss the cemetery complaint received on 19 January 2020
- 25. To receive Councillor Co-option applications

Having come out of confidentiality

- 26. To agree any actions to be taken regarding the cemetery complaint received on 19 January 2020
- 27. To vote on Councillor Co-option applications
- 28. To receive Councillors' questions

End.