

**HILGAY PARISH COUNCIL**

**Minutes of the Parish Council meeting held at Hilgay Village Hall**

**on**

**16 January 2020 at 1900**

**Present:** P Bates, G Carter, P Carter, A Greening, A Charlesworth, E Hall, G Harris, J Heatrick, R Houghton, A Holmes (Chair and acting Clerk)

**In attendance:** No members of public in attendance; Clerk absent.

The Chair opened the meeting. Emergency evacuation procedures were announced.

**Accepted apologies for absence (LGA 1972, s85(1)(2))** P Dornan

**Declarations of interest** None.

**Declarations of recording and social media use** None declared.

**To approve the Minutes of the meeting held on 5 Dec 2019 and 9 January 2020:**

The Chair advised the Council that both these minutes would need to be revised for Data Protection issues about which he was seeking advice. These minutes would be approved at a subsequent meeting

**Public participation** None

**To Consider Schedule of Payments**

Agreement to Schedule: proposed Cllr A Holmes, Seconded Cllr A Greening: All in favour

**Resolution to exclude press and public:** Proposed by Chair Cllr Holmes; Seconded by Cllr Hall: All in favour

**Closed and Confidential session to consider the complaint**

**Recorded separately**

Return to open session

**To vote on the five resolutions from the closed session of Council**

- Resolution 1: That accusation was found to be totally unjustified. Proposed Cllr A Holmes, Seconded Cllr G Carter: all in favour
- Resolution 2: That, in future, all communication between two individuals concerned to be made via The Chairman and Vice-Chairman. Proposed Cllr A Holmes, Seconded Cllr R Houghton: 9 in favour; 1 against

- Resolution 3: That the individual against whom the complaint was made to receive a formal letter from the Council stating that after investigation, the accusation was found to be totally unjustified. Proposed Cllr A Holmes, Seconded Cllr A Greening: All in Favour
- Resolution 4 (a): That Complainant receive a formal letter from the Council stating that the accusations have been found to be unjustified. Proposed Cllr A Holmes, Seconded G Carter: 9 in favour; 1 against.
- Resolution 4 (b): That the action by the complainant actions will be referred to the Borough Council's Monitoring Officer for consider for further action. Proposed Cllr A Holmes, Seconded Cllr G Harris: All in favour.

Chair concluded the meeting at 2000

Next meeting Hilgay Village Hall 1900 23 January 2020.

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**Chair**

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**Date**