

HILGAY PARISH COUNCIL

Minutes of the Parish Council meeting held at Ten Mile Bank Village Hall

on

1900 hrs 05 December 2019

Present: P Bates, G Carter, P Carter, A Greening, E Hall, G Harris, P Dornan, J Heatrick, R Houghton, R Coogan, A Holmes (Chair and acting Clerk)

In attendance: No members of public in attendance; Clerk absent.

The Chair opened the meeting. Emergency evacuation procedures were announced.

Accepted apologies for absence (LGA 1972, s85(1)(2)) Cllr Charlesworth.

Chair explained that sadly Cllr Vic Martin had passed away on 4 December 2019 after a short and thankfully painless illness. The Chair said he would circulate details of Cllr Martin's funeral when these were available. Cllr Hall suggested sending flowers to Mrs Martin from the Council. This was agreed.

Declarations of interest None.

Declarations of recording and social media use None declared.

To approve the Minutes of the meeting held on 7 November 2019: None available

Public participation None.

Reports

a. Chair's Report .

The Chair informed the Council that he had received a complaint. As a result of this he had decided to hold the meeting but limit it to two essential items – Finance, and arrangements for the Christmas trees in Hilgay and Ten Mile Bank.

b. Clerk's Report None

12. Finance: To consider authorisation of payments, to note receipts, and to sign cheques

Schedule was considered. There were no questions. Cllr Carter (G) proposed payment; seconded by Cllr Heatrick: All in favour: Resolved. The Chair signed the schedule.

Arrangements for Hilgay Christmas Tree and evening event.

Cllr Heatrick confirmed that all was in place for the Hilgay tree except the tree needed a substantial base to support it. Cllr Carter (G) agreed to supply a suitably robust base in the form of a large electric cable drum. Chair said that we needed a Risk Assessment for our insurance. Cllr Heatrick had this in hand and would send to Chair by the weekend.

Cllr Carter (G) confirmed that the arrangements for the Ten Mile Bank Tree were also in place and he would be erecting it in the next few days.

Other Matters

The Chair suggested that because of Christmas and New Year that the next Council meeting should be on 9 January 2020, instead of 2 January. He said there might need to be a second meeting in January to deal with other business including the precept and budget matters. This was agreed by all.

Next meeting Hilgay Village Hall 9 January 1900.

Meeting closed at 1925

After the meeting closed

Complaint.

The Chair briefly explained the position and nature of the complaint. He said that he would consider the complaint and arrange an appropriate investigation if his mediation failed. He would report back to the Council. He reminded Cllrs that this was a serious matter and that they should not discuss it elsewhere or amongst themselves.

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Chair

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Date