

HILGAY PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Thursday 06-08-2020 at 7.00pm

Present:

Hilgay Ward

Cllr Graham Carter (Chair)

Cllr Annabel Charlesworth (Vice Chair)

Cllr Gillian Harris

Cllr Jane Heatrick

Cllr Norman Highnam

Cllr Susan Annan

Cllr Peter Carter

Cllr Elaine Hall

Ten Mile Bank Ward

Cllr Ryan Coogan (via ZOOM)

Cllr Andy Greening

Cllr Ray Houghton

Other non Council Members Present

Faye Coleridge

Colin Wills

This meeting was also accessible via Zoom for those shielding from COVID-19

1. To receive Members apologies for absence

Cllr Peter Bates

2. To receive Members Declarations of Interest

None declared

3. To approve minutes of 4th June 2020

Approved

4. To approve minutes of 2nd July 2020

Approved

5. To agree employment of proposed new Clerk – D.Farrow

Moved to item 18b

6. To re-affirm co-option of Mr Norman Higham Hilgay Ward Parish Councillor

Did not need re-affirming as his co-option was agreed in writing

7. To agree TMB Ward Parish Councillor (paper vote - if attending through ZOOM please email vote, if unable to attend for any reason, please send your signed vote to the Chair)

Two candidates were put forward. Mathew Tils and Faye Coleridge.

Faye Coleridge had the clear majority recommendation. All present were in favour. Mathew Tils will be encouraged to continue his involvement with the PC

Proposer Cllr Elaine Hall Seconded Cllr Annabel Charlesworth

8. Public Participation – 15 minutes

Faye Coleridge attended the meeting in regard item 7. above

9. Maintenance Officers Report

TMB: Colin Wills updated the PC on work that has been done and work to be done in coming weeks.

Lawnmower will need looking at as it has seized up

Teeth on the pole hedge cutter are wearing out and may need replacing

May need to contact PCC as some cutting is costing the Parish money

Hilgay: nothing significant to report

2 x bins have been sited – suggested a second could be put on the Playing Field – recommended removing concrete and steel bin and replace with a plastic bin as it is often overflowing

Riverfield : shelf has been kicked off – little point putting it back up

Cemetery: all ok

Wildflower Meadow: Cllr Annabel Charlesworth will speak to Mick

Cllr Peter Carter highlighted the cemetery gates had been pegged back ... Colin Wills confirmed this was in response to COVID-19, so members of the public did not have to touch them

Cllr Ryan Coogan raised the spraying of weeds at Modney Bridge – the root systems is at risk of breaking up the pathways but this is County Highways responsibility.

ACTION Cllr Graham Carter to send a letter to Highways

Cllr Annabel Charlesworth suggested writing to the diocese and school regarding the dangerous tree bough. It was suggested the PC send a letter as above but Cllr Andy

Greening questioned who held legal responsibility and requested this be added to the next agenda

Cllr Ryan Coogan tabled the rights of way discussion for TMB parishioners in relation to the strip of land between the playing field and school. Cllr Andy Greening proposed if Rights of Access to this land is available, the PC consider taking it on.

ACTION to be added to next agenda

10. Chair's Report

Cllr Graham Carter has received a complaint about the overgrown hedges on the boundary of the allotments and recommended the PC write a letter to residents to remind them of their responsibility to keep their trees / hedges trimmed

ACTION Cllr Elaine Hall and Cllr Graham Carter to agree letter

The PC may be able to claim up to 10k from Council for toilets

ACTION Cllr Carter to follow up by 28-08-20

11. To receive and consider correspondence

- Riverfield donation from a boat user has been passed to Feoffees following some accidental damage caused
- 2 postal changes of address for * Church Road new housing and * 2 Holts Lane – previously only had a house name
- Steels Drove – **ACTION** Cllr Susan Annan will send an email and cc Cllr Jane Heatrick and Cllr Graham Carter regarding
 - *Fly tipping
 - *Sign in the ditch
 - *Pot holes (Highways)

12. To agree bill payments

Payments were agreed for Colin Wills

2 x months outstanding maintenance for June/July on Riverfield

Proposer: Cllr Norman Highnam

Seconded: Cllr Annabel Charlesworth

13. PC Filing Cabinet

Cost of new filing cabinet is £99.00

Proposer: Cllr Ray Houghton

Seconded: Cllr Annabel Charlesworth

14. Discuss and agree signage and play area practice e.g. sanitisation

Temporary A4 laminated signage has gone up but they are suffering from weather damage. Need to budget for some semi-permanent signage.

ACTION Cllr Graham Carter will chase up the Borough Council for signs and sanitiser.

Cllr Ryan Coogan confirmed TMB were sanitising their play equipment with VERCON weekly.

Cllr Annabel Charlesworth highlighted the need to ensure this was COVID-19 approved – Cllr Ryan Coogan confirmed the website gives full COVID-19 approval

15. Discuss allotments – North border and hedges

As item 10.

16. Grounds maintenance contribution TMB

The PC has not paid a contribution to the Playing Field at TMB. It is school property but the Parish can use it outside school hours. The Head Teacher has sent a request for payment of £500pa.

Proposer: Cllr Norman Highnam Seconded: Cllr Andy Greening

All agreed with this payment being made.

17. A.O.B. and items for future agendas

Cllr Norman Highnam raised the issue of Riverside Toilet – would be good to re-open Feoffees gate is missing – they didn't deem it necessary to put it back but this would be a good route for dog walkers – suggest the question is asked at the next Feoffees Meeting Footpaths are overgrown and a National Cycle Path is blocked by a tree at Southery (however this is a NCC Rights of Way responsibility)

Cllr Gillian Harris confirmed that someone has done the cutting along the footpath but there is a large dead tree that needs removing – this comes under Fordham - Jill Martin is Chair of Fordham PC

Cllr Annabel Charlesworth advised Colin Wills (Maintenance) had enquired about ordering additional weed spray – he could be asked to make a list of the things he needs and be given a sum to use. He should ensure best value (needs 3 quotes) and to buy locally whenever possible.

Cllr Andy Greening raised the new Planning Regulations – Cllr Graham Carter agreed to send a link to enable comment to be made on the Local Plan

Cllr Peter Carter potential Pollution of the River Wissey – Cllr Graham Carter will speak to Borough Cllr Alan Holmes regarding clarifying the pollution levels – it was unclear what they are testing for – Cllr Graham Carter to investigate further

Cllr Jane Heatrick updated on the clearing of the pathways at East End – nothing has happened yet

Great British Litter pick was discussed and a provisional date agreed for 13-09-20 – **ACTION** to be added to next agenda

Cllr Ray Houghton – Poppy wreaths will need ordering - **ACTION** to be added to next agenda

Di Farrow (proposed Parish Clerk) left the meeting to allow discussion to take place regarding appointment of new Parish Clerk

18a. Appointment of new Clerk to Hilgay and Ten Mile bank Parish Council

Councillors proposed Ms Diane Farrow is appointed as Parish Clerk

9 in favour 1 abstained - **APPROVED**

18b. End – meeting closed