

Draft Minutes of Parish Council Meeting held at Ten Mile Bank Village Hall
Thursday 5th August 2021

Councillors Present: G. Carter, N. Highnam, J. Heatrick, S. Annan, A. Greening, E. Hall, P. Bates, P. Carter, Z. Hipsey

68/21 - Apologies for absence were received from Cllr A. Charlesworth
No apologies for absence were received from absent Cllrs R.Coogan and M.Comfort

Also present were the Parish Maintenance Officer and two members of the public – both prospective candidates for the position of Parish Clerk (N. Watson, D. Williams)

69/21 - Declarations of Interest – There were no declarations of interest in items on the agenda

70/21 - Minutes of the meeting held on 1st July

Proposed by **Cllr Highnam**. Seconded by **Cllr Heatrick**. All agreed to accept the minutes as a record of the meeting and they were signed by the Chairman.

71/21 - Public Participation

- HGV Lorries have been reported in West End Hilgay looking for Bay Tree Garden Centre – Chairman had contacted Highways to request signage. (Ref. No. ENQ501066)
- Thanks were expressed to Aardvark for repairs to the youth shelter in Ten Mile Bank.
- Vegetation has been trimmed near the A10 to allow access under the river bridge. **Cllr Highnam** said it had been carried out by himself and some friends. A member of the public asked if Environment Agency approval and landowner's permission had been obtained for this work. A question was also asked about the public liability insurance for such work as it lies outside Hilgay parish. The answers were unclear. **Cllr Annan** stated that it is OK because it is in Fordham Parish.
- The Vice-Chairman of Hilgay United Charities asked a question about the recent press release relating to the war memorial refurbishment. The Chairman said that it was not appropriate to discuss the matter.

72/21 - Maintenance Officer's report:

- There had been a large amount of litter and broken bottles left around Hilgay village after a Prom Party - in bus shelters and on the River Field. There had also been damage at the playground. Thanks were expressed to everyone who helped with the cleaning up. The sign for play area had been torn down and needed to be repaired or replaced.
- The Lawn mower had been repaired, the cemetery was ok and the paths in good order except for the end of Waterman's Lane where it joins the A10. Maintenance officer requested to remedy.
- Extra work had been done on River Field paths and the seating area.
- The pads on the TMB defibrillator need replacement as they expire this month

73/21 - Chairman's Report:

- **The Chairman** reported that repair to the toilet pump at the River Field were ongoing. A discussion followed, suggesting possible demolition of the toilet block and replacement with a disabled-access Portaloo hired in for the summer months. **Cllr Highnam** will obtain quotes for the next meeting.
- Encroachment of land on Waterman's Lane near the Village Hall – the Chairman offered to produce a letter and a drawing of the area.
- The Pump House bin had been reported as overflowing twice in the last three weeks. The Chairman has spoken to Mr Long regarding the provision of a recycling bin which BCKLWN can now supply to businesses.
- **Cllr Annan** asked about the current status of the common land. The Chairman stated that he was due to write a letter to the new owners of the Wood Hall estate to request a meeting.

74/21 - Updates from Working Parties:

- **Finance and Resources:**
Invoice were still to be raised for maintenance work carried out on behalf of Hilgay United Charities dating back to July 2020.
A substantial contribution from Hilgay United Charities towards the war memorial refurbishment had been received 'with thanks'.
- **Allotments and footpaths:**
All allotments are currently let and there are 6 on the waiting list. **Cllr Hall** had emailed information on a new applicant to the Clerk to add to the waiting list. It was suggested that an article be placed in Riverside News to ask if any current allotment holders would care to share.
Cllr Hall reported that the hedge on North side of the allotments had still not been cut and still presented an access problem.
Cllr Annan reported that some footpaths and Bridleways had now been cut by Norfolk County Council. A resident and ex-councillor had written to suggest an action plan to arrange cuts by the PC between those scheduled by NCC.
- **Technology and Communications**
Cllr Highnam outlined the War Memorial re-dedication plan, stating that the Church has been requested to ask for help if required. **Cllr Bates** stated that church would be unhappy to charge for refreshments on this occasion. The provision of a donation box was suggested. **Cllr Bates** also commented on the lack of acknowledgement of Hilgay United Charities in the recent press release and newspaper articles.
Cllr Hipsey provided information about the new Parish Council Facebook page. **Cllr Hall** asked if the Parish Council had actually voted to set this up.
The next edition of Riverside News will be published at the end of September.
Cllr Hipsey thanked **Cllr Highnam** for his efforts in upgrading the PC's information profile.

75/21 – Planning Applications

- Hilgay two storey extension 560006 297501. Discussed and no objections

- Hilgay new dwelling 40 Tower Road 501921 298050 – **Cllr P Carter** expressed concerns regarding parking near the junction – No objections
- Hilgay two grain storage buildings - Martin's Farm, Station Road, TMB 556943 293619 - discussed and no objections

76/21 Finance

Recent payments were considered. Acceptance was proposed **by Cllr Highnam**. Seconded by **Cllr Annan** – All agreed to approve payments.

77/21 Highways Matters:

Cllr Highnam expressed concern about the potential for travellers to access sites in Hilgay – the wildflower meadow and playing field. There was a discussion about possible actions to be taken to restrict access including the use of hay bales.

Item 78/21 on the agenda regarding the 5-year plan was not discussed and was deferred to the October meeting.

79/21 – Fairfield Garage Bridge Street, Hilgay - Vehicles from Fairfield Garage and problems of excessive parking are still causing concern to pedestrians and highway users. **Cllr Heatrick** asked if a letter had been sent to the owners. The Chairman said that he would check and that the PC would continue to explore every avenue to resolve the issues.

80/21 - Littering at TMB Moorings – An additional bin was deemed unnecessary. The EA to be contacted regarding the provision of litter signage directing boaters to disposal facilities at Denver.

81/21 - Proposed items for the next agenda:

Next meeting - 2nd September at Hilgay Village Hall (Chairman gave his apologies in advance)

Finalisation of memorial rededication event

Potential jobs for rangers

Speed Watch and Data

Asset Register

Provision of Christmas Trees

Provision of flowers on Hilgay Bridge

Cemetery building

Harvest tractor damage

Confirmation of contact ref Parish land in dispute.

Inclusion of **item 82/21** on the agenda was declared by the Chairman to be an error

Signed.....(Chairman)

Date.....