

HILGAY PARISH COUNCIL ORDINARY MEETING

To be held at 7.00pm on Thursday 6th September 2018
at Ten Mile Bank Village Hall

Councillors are summoned to attend; members of the public are invited to attend

Mrs J A Taylor, Clerk

31 August 2018

1. Emergency Evacuation Procedures
2. To consider apologies for absence
3. Declarations of Interest
4. Declarations of recording and social media use
5. To approve the Minutes of the meeting held on 5th July 2018

Public Participation

6. Reports
 - a. Chair's Report
 - b. Clerk's Report
 - c. Maintenance Report
 - d. Reports from councillors on items not otherwise covered in the Agenda
 - e. Actions from previous meetings not otherwise covered in the Agenda
7. Correspondence
8. Planning
9. Finance
 - a. To receive bank balance and reconciliation
 - b. To consider authorisation of payments and to sign cheques
 - c. Asset Register review and update
 - d. To receive and consider External Auditor report (if received)
10. Policies: Action Plan 2019/20
11. Update on garden at TMB
12. To consider future storage of Council equipment
13. To consider quotes for job evaluation for Clerk
14. To consider updated job description for Maintenance Officer
15. To consider quotes for repair of glass, TMB bus shelter
16. To consider play equipment issues; replacement of Hilgay basketswing; inspection of TMB zipwire; replacement of Hilgay stile; resurfacing of TMB play equipment area
17. To consider quotes for refurbishment of footpaths
18. To consider recommendations for a formal procedure for requesting maintenance items
19. To consider the 1918 Centenary Remembrance
20. Update on Hilgay website
21. To receive information or suggested items for consideration at the next meeting
22. **Exclusion of Press and Public, Standing Order 3f**
To consider land holdings issues from October 2019: rents for allotments; terms of allotment leases; farmland rentals; issues relating to sub-lease at Hilgay allotments

The next meeting of the Council will be held on Thursday 4th October at 7.00pm at Hilgay Village Hall