

**HILGAY with TEN MILE BANK PARISH COUNCIL
ORDINARY MEETING**

**To be held at 7.00pm on Thursday 6th December 2018
at Hilgay Village Hall**

Councillors are summoned to attend; members of the public are invited to attend

Mrs J A Taylor, Clerk

30 November 2018

1. Emergency Evacuation Procedures
2. To consider apologies for absence
3. Declarations of Interest
4. Declarations of recording and social media use
5. To approve the Minutes of the meeting held on 1st November 2018
6. **Public Participation/District & County Councillor Reports**
7. Reports
 - a. Chair's Report
 - b. Clerk's Report
 - c. Maintenance Report
 - d. Reports from councillors on items not otherwise covered in the Agenda
 - e. Actions from previous meetings not otherwise covered in the Agenda
8. Correspondence
9. Planning: Correspondence from Hilgay resident re 18/01890/RM – land south of East End, Hilgay
10. Policies: Risk Assessments: Manual Workers and Volunteers
11. Finance
 - a. To receive bank balance and reconciliation
 - b. To consider authorisation of payments and to sign cheques
12. To receive Minutes of the Finance and Resource Committee
13. Updates: allotment footpaths; bollards at Riverfield; public footpaths
14. To consider action regarding noticeboard at TMB
15. To consider purchase of dog bin
16. To consider purchase of finger post for TMB re the church
17. To consider setting up a SpeedWatch (RC)
18. To review placement of waste bin on Hilgay allotments (PD)
19. To consider proposals for Council website/Update on PC Facebook page
20. To consider quotes for reduction of hedge by Hilgay school
21. To consider future approach to Riverfield and loo block, Hilgay
22. To confirm maintenance tasks over winter, including The Avenue, Hilgay
23. To consider alternative quotes for grounds maintenance
24. To consider quotes for play equipment repair and maintenance, and procedure for authorising and paying maintenance costs between meetings
25. To produce Action Plan 2019/20
26. To produce further draft of Budget 2019/20
27. To receive information or suggested items for consideration at the next meeting

The next meeting of the Council will be held on Thursday 10th January 2019 at 7.00pm at Ten Mile Bank Village Hall (note: one week later than usual)