

HILGAY PARISH COUNCIL
ORDINARY MEETING
To be held at 7.00pm on Thursday 5th July 2018
at Hilgay Village Hall

Councillors are summoned to attend; members of the public are invited to attend

Mrs J A Taylor, Clerk

30 June 2018

1. Emergency Evacuation Procedures
2. To consider apologies for absence
3. Declarations of Interest
4. Declarations of recording and social media use
5. To approve the Minutes of the meeting held on 7th June 2018

Public Participation

6. Reports
 - a. Chair's Report
 - b. Clerk's Report
 - c. Maintenance Report
 - d. Reports from councillors on items not otherwise covered in the Agenda
 - e. Actions from previous meetings not otherwise covered in the Agenda
7. Correspondence
8. Planning
9. Finance
 - a. To receive bank balance and reconciliation
 - b. To consider authorisation of payments and to sign cheques
10. Policies: to review recently adopted Risk Assessment Policy
11. Update on garden at TMB
12. To consider future storage of Council equipment
13. To consider adjustment of mileage rate for Maintenance Officer
14. To consider updated job description for Maintenance Officer
15. To consider training for councillor(s)
16. To consider quote for TMB play equipment inspection (zipwire)
17. To consider installing seats in Hilgay bus shelters
18. To consider quotes for refurbishment of footpaths
19. To consider recommendations for a formal procedure for requesting maintenance items
20. To consider the 1918 Centenary Remembrance
21. Update on Hilgay website
22. To receive information or suggested items for consideration at the next meeting

The next meeting of the Council will be held on Thursday 2nd August at 7.00pm at Ten Mile Bank Village Hall