

**HILGAY with TEN MILE BANK PARISH COUNCIL**  
**Meeting to be held at 7.00pm on Thursday 1<sup>st</sup> June 2017**  
**at Hilgay Village Hall**

**Councillors are summoned to attend; members of the public are invited to attend**

**Mrs J A Taylor, Clerk**

**25<sup>th</sup> May 2017**

1. Emergency Evacuation Procedures
2. To consider apologies for absence
3. Declarations of Interest
4. Declarations of recording and social media use
5. To approve the Minutes of the Annual Council meeting held on 2<sup>nd</sup> May 2017
6. To consider co-option of councillors, Hilgay Ward and TMB Ward: signing of Acceptances of Office

**Public Participation**

7. Reports
  - a. Chair's Report
  - b. Clerk's Report
  - c. Maintenance Report
  - d. Reports from councillors on items not otherwise covered in the Agenda
8. Correspondence: Letter from Mr B Charlesworth re Sandy Lane Common
9. Planning
10. Finance
  - a. To receive bank balance and reconciliation
  - b. To consider authorisation of payments and to sign cheques
  - c. To approve Annual Governance Statement (Section 1, Annual Return)
  - d. To approve 2016/17 Annual Accounting Statement (Section 2, AR)
  - e. To confirm existing/appoint new signatories for the Council's bank accounts
11. Policies: to review Freedom of Information policy
12. To consider establishment of Planning Policy Committee
13. To consider membership of Committees: Finance and Resources; Footpaths; Cemetery; Planning Policy (if approved Item 12.)
14. Training: to consider booking "Chairman – Leadership Skills" training course
15. To consider proposed councillor induction/information pack
16. To consider purchase of defibrillator for TMB (Cllr E Hall)
17. To consider continued hire of bin for Riverfield
18. To consider replacement of streetlighting: LEDs to replace sodium (Cllr T Hall)
19. To review Council land tenancies (Cllrs Holmes/Martin)
20. Update on action re the football hut area
21. Update on Hilgay School parking arrangements
22. Confirmation of ownership of land where new Hilgay dog bins are placed
23. To consider Highways issues: road signs, bridge metalwork
24. To consider maintenance of bus shelters
25. To consider refurbishment of Hilgay War Memorial
26. To consider new railings for Garden of Remembrance (Cllrs Bates/Houghton)
27. To consider letting of Hilgay allotment (Cllrs Bates/Martin)
28. To receive information or suggested items for consideration at the next meeting  
**Standing Order 3f: Exclusion of Press and Public**
29. To review Maintenance Supervisor contract and pay rate

**The next meeting of the Council will be held on Thursday 6<sup>th</sup> July at 7.00pm at Ten Mile Bank Village Hall**