

HILGAY PARISH COUNCIL

Parish Clerk, Mr David Williams
07706345156
hilgayparishclerk@hotmail.co.uk

Chairman Mr Graham Carter
07706345156
hilgayparishclerk@hotmail.co.uk

hilgaypc.wixsite.com

Councillors are hereby summoned to attend the Full Council meeting of Hilgay Parish Council on **Thursday 13th January 2022 at 7.00pm in Hilgay Village Hall**. For the purpose of transacting the business on the agenda below.

David Williams

David R Williams (Mr)
Parish Clerk
2nd of January 2022

The meeting is open to the press and public, any parishioner wishing to raise a matter on the agenda should speak when invited by the Chairman during the 'Public Open Forum'.

Meetings of the Council may be filmed, recorded and/or broadcast by the press, members of the public, Councillors and/or the Clerk. The Parish Council's own recording of a Council meeting will be held by the Clerk and be available for public inspection (excluding any recorded confidential business) until the next meeting of the when the written minutes are formally approved, after which time the file will be permanently deleted. **The Chairman will provide emergency evacuation procedures, request that all mobile phones be switched off / set to silent, and remind attendees that the law does not permit non-elected Members of the Council to take part during the Council meeting unless consented to do so**

AGENDA

154/22 To receive and accept apologies and reasons for absence

155/22 To receive declarations of interest for items on the agenda (under the Borough Council of King's Lynn & West Norfolk code of conduct) and any requests for dispensation.

156/22 To agree the minutes of the Council Meeting held on the 2nd of December 2021 (Items 133/21 to 153/21).

157/22 Chairman's announcements and matters for consideration

158/22 An open forum for Public Participation (15 mins – 3 mins per person max): an opportunity to hear from Members of the Public, Borough Councillors and County Councillors.

159/22 Maintenance Officers Report

Discussion of review of Maintenance Officer Role report sent out prior to the meeting.

160/22 Updates from Working Parties

Finance and Resources (Cllrs Susan Annan, Graham Carter, Peter Mesher)
Parish Council Budget 22/23 and precept 22/23 to be discussed at Item 169/22.

Planning (Cllrs Jane Heatrick, Andy Greening)

Allotments and Footpaths (Cllrs Elaine Hall, Cllr Peter Bates Cllr Susan Annan)

Technology Communications (Cllr Norman Highnam, and Zara Hipsey)
Assets Register (Cllr Greening)

161/22 Planning Applications

- (a) To receive results on decisions
Outline Application: Single Dwelling at Land SW of 5 Whittome Mill Hilgay Norfolk (withdrawn)

Sent to Councillors prior to the meeting.

- (b) To discuss applications received:
Planning Application Consultation 21/01543/F

162/22 Finance – to approve the payment of accounts for December 2021.

To approve Scribe Accounts annual subscription

To approve payments as per schedule presented.

Payments for November / December 2021

Date	Payee	Description	Transaction	Net £	VAT £	Gross £	Receipt £
29.11.2021	Feoffees /	M Officer salary /advert RN	Cheques	0.00	0.00	0.00	801.00
08.12.2021	British Legion DM	Wreath	BACS	17.00	0.00	17.00	0.00
08.12.2021	NALC Norfolk	Clerk Training	BACS	28.80	7.20	36.00	0.00
08.12.2021	Mr Dunstone	Mole Catching	BACS	48.00	12.00	60.00	0.00
08.12.2021	Mr Dunstone	Mole Catching	BACS	176.00	44.00	220.00	0.00
08.12.2021	Colin	Maintenance Off Salary	BACS	283.64	0.00	283.64	0.00
08.12.2021	Clerk	Clerk Salary Nov	BACS	473.55	0.00	473.55	0.00
08.12.2021	Holly Landscapes	Grass cutting	BACS	152.15	30.43	182.58	0.00
16.12.2021	Online playgrounds	Grasslok Black x2 and pins	BACS	30.00	6.00	36.00	0.00
17.12.2021	E-on	Street Lighting	DD	125.11	6.26	131.37	0.00
To be paid	Coates Business	Quarterly Payroll Services	BACS	49.50	9.90	59.40	0.00
Totals this month				1383.75	115.79	1,499.54	801.00

163/22 To discuss any new issues for the Rangers to address in the Parish prior to them visiting in January 2022.

164/22 To discuss task and finish groups for the 5 year plan for Hilgay Parish Council (Cllr Norman Highnam)

- 165/22** To discuss concerns about the Fairfield Garage area in Hilgay (Cllr Jane Heatrick)
- 166/22** To discuss Grave Diggers Hut replacement in Hilgay Church being moved forward 3months until plans received from Cllr A Charlesworth. Also groundworks that might be carried prior to new build.
- 167/22** To discuss Riverside Toilets and Insurance update from Councillor Highnam and the Clerk.
- 168/22** To receive report from Chairman on playground signage.
- 169/22** To discuss Parish Council Budget and Precept for 22/23.
- 170/22** To discuss The Pump House recycle bin rates Chairman to report discussions with owner.
- 171/22** To discuss any further updates on The Queens Platinum Jubilee (Cllr Highnam)
- 172/22** Provision of Flower Boxes on Hilgay Bridge update.
- 173/22** To discuss SAM2 update (Cllr Highnam)
- 174/22** To receive any Councillors' issues and/or village matters.
- 175/22** To receive items for the next meeting agenda and agree date of next meeting.
- 176/22 Exclusion of Press and Public – To consider resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.**

None to be transacted.