

**HILGAY with TEN MILE BANK PARISH COUNCIL
ORDINARY MEETING**

**To be held at 7.00pm on Thursday 10th January 2019
at Ten Mile Bank Village Hall**

Councillors are summoned to attend; members of the public are invited to attend

Mrs J A Taylor, Clerk

4th January 2019

1. Emergency Evacuation Procedures
2. To consider apologies for absence
3. Declarations of Interest
4. Declarations of recording and social media use
5. To approve the Minutes of the meeting held on 6th December 2018
6. **Public Participation/District & County Councillor Reports**
7. Reports
 - a. Chair's Report
 - b. Clerk's Report
 - c. Maintenance Report
 - d. Reports from councillors on items not otherwise covered in the Agenda
 - e. Actions from previous meetings not otherwise covered in the Agenda
8. Correspondence
9. Planning
10. Policies: Risk Assessments: Manual Workers and Volunteers
Lone Workers Policy
11. Finance
 - a. To receive bank balance and reconciliation
 - b. To consider authorisation of payments and to sign cheques
12. To receive Minutes of the Finance and Resource Committee
13. To consider format and operation of Action List (PD)
14. To consider options for noticeboard at Cemetery
15. To consider options for pc membership of professional organisations
16. To consider options for Council website
17. To consider training for employees and councillors 2019
18. To consider quotes for reduction of hedge by Hilgay school and at Cemetery
19. To consider alternative quotes for grounds maintenance
20. To confirm Action Plan 2019/20
21. To approve Budget 2019/20
22. To consider and confirm Precept request 2019/20
23. To receive information or suggested items for consideration at the next meeting

The next meeting of the Council will be held on Thursday 7 February 2019 at 7.00pm at Hilgay Village Hall