

HILGAY PARISH COUNCIL

Draft minutes of the Parish Council meeting held on Thursday 1st September 2016 7.00pm in Hilgay Village hall

Present: Cllr G Carter, Cllr R Houghton, Cllr E Hall, Cllr G Harris, Cllr V Martin, Cllr A Charlesworth, Cllr P Bates, Cllr P Carter, Cllr A Holmes, Cllr R Martin, Cllr C Dawe, Clerk, C Wills.

Apologies: Cllr J Evans, Cllr A Hall.

Members of the public: 3

Minutes of Last meeting

Minutes from the last Parish Council meetings held on 7th July 2016 were discussed and agreed to be a true record of proceedings. Clerk has amended the draft minutes to include: Cllr A Hall, Cllr E Hall and Cllr G Harris volunteered to form the footpath committee.

Proposer: Cllr C Dawe

2nd: Cllr R Houghton

Declarations of interest

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

Cllr R Houghton expressed a personal interest in payments.

Public comments/questions

No decisions will be made by the Council; matters will be put forward to the next meeting of the Parish Council for discussion.

A member of the public wished to make a formal complaint against a Parish Councilor and requested to see the code of conduct for Parish Councilors. The Chairman requested that the member of public submits an official complaint in writing to the Clerk. The Council will then ensure correct procedures are followed.

Chairman's reports/updates

Clerk has written to Highways with the concerns raised at the previous council meeting regarding improving the white lining at the junction of Modney Bridge Road. Highways response was to state that they will monitor the area.

We are awaiting approval for the location of the SAM 2 (Speed Awareness monitor) unit in Ten Mile Bank.

The annual audit is now complete.

Maintenance reports/updates

The toilet door has been repaired at the river field but is still unsatisfactory. It was proposed that quotes are obtained for a UPV door.

The lock has been broken on the gentleman's toilet door.

The disabled toilet and wash out facilities are open.

Cllr Bates has acquired a trailer which may be suitable for the lawn mower. C Wills and Cllr Dawe will meet with Cllr Bates to assess the trailers suitability to transport the lawnmower to and from Ten Mile Bank.

If a suitable method of transporting the lawnmower is not found then the Council may consider contractors to carry out the grounds maintenance next season.

C Wills is currently cutting the grass around the play equipment in Ten Mile Bank as the contractors are not cutting to a satisfactory standard.

The football hut is still in situ. Quotes to remove it have been in the region of £1500.00. Council will write to the person responsible for the hut and insist that action is taken to remove it within 14 days. Cllr G Carter will also discuss this with the person responsible for the hut.

The direction signs on the A10 near the junction of Modney Bridge Road are still obscured by trees.

The school sign at Ten Mile Bank is over grown by hedges from the neighboring property.

The path at the bottom of Steels Drove where it leaves to cross the A10 has a steep dip in it left by the recent works carried out there. This is a dangerous crossing and suggestions were made to request Public rights of way crossing signs.

This area still floods during rainfall; drainage is still to be addressed by Highways.

Correspondence

Standards committee information.

Letter received from West Norfolk Canoe Club requesting a donation towards funding equipment. Councilors discussed the request and agreed to donate £150.00 to the club for new equipment.

Proposer: Cllr V Martin

2nd: Cllr G Harris

7 Councilors in favor

1 Councilor against

It was suggested that the club advertise their activities again in the village and surrounding areas.

Letter received from Thetford Scout group, regarding toilet access.

Safer neighborhood action panel (SNAP) minutes from meeting held 3rd August 2016.

Parish Partnership scheme will be available again for 2017/18. Council could consider a SAM 2 unit for Ten Mile Bank and flashing school signs.

Campaign to protect rural England's guide to quiet lanes.

Norfolk family walk, Holkham Hall, 9th October 2016.

Norfolk association of local council newsletter.

Email received seeking advice on how to make a formal complaint against a parish councilor.

Planning applications

Hilgay Village primary school: Demolition of existing Horsa building and the erection of a two classroom block extension.

This was discussed and some concerns were raised as to whether or not it would have an effect on Ten Mile Bank school if the numbers increased at Hilgay School. School governor present stated that the extension is to facilitate the children who are already at the school and not to increase the intake.

16/01215/F: two storey and single storey extension at rear of house and construction of hobbies workshop in the rear garden at 45 Tower Road, Hilgay.

Applications supported by council:

Proposer: Cllr D Martin

2nd: Cllr V Martin

Payments for approval

Anglian water	£52.89
Clerk July	£291.50
Expenses	£42.70
HMRC	£107.69
Clerk Aug	£233.20
Expenses	£40.90
C Wills July	£585.83
Expenses	£10.00
K & M Lighting	£119.33
C Wills Aug	£313.90
Expenses	£55.03
HMRC	£37.60
R Houghton repairs	£56.88
K & M Lighting	£119.33
Southery and district internal drainage board	£379.73
E.on	£199.07
CGM July	£84.00
CGM May	£42.00
CGM August	£126.00
Ten Mile Bank printing costs for Riverside news	£56.30
Hodson office supplies Ink	£30.33
Mazars audit	£240.00

All payments were approved for payment

Proposer: Cllr V Martin

2nd: Cllr C Dawe

Matters requiring attention

The weeds around the playing field at Hilgay need strimming and there are a lot of moles. Clerk will contact mole catcher.

C Wills will continue to clear the church avenue.

The Lynch gate at the bottom of Church Avenue requires repair. Cllr Bates is organizing this work. Two holly bushes either side of the gate also require trimming.

Cllr A Hall and Cllr E Hall have walked and photographed the public rights of way footpaths in the parish. Cllr E Hall gave a presentation on their findings. Many footpaths/bridle paths are becoming impassable. It has already been agreed that the contactor will cut two paths. (4. Hubbards Drove to Bridleway and 5. Bridleway 2 (East End to Hubbards Drove). The Council also agreed to instruct the contactor to cut path 17, Cross Drove- Ely Road to A10 and set a budget of up to £100.00. Clerk will request a quote and instruct the work to be carried out providing it is within the set budget.

Cllr A Holmes gave a brief introduction to the organization of committees within the Council. There will be a special meeting for the Council on 29th September at 7.00pm in Hilgay village hall to discuss this.

Memorial application for Diana Lillian Howard was discussed and approved

Norfolk police have issued a letter to the clerk regarding parking at the schools. This will be set to both schools in the parish.

The play area inspections will be due in October. Council discussed prices from three different companies and it was agreed to instruct Fenland Leisure to carry out this year's inspections on both play areas.

Proposer: Cllr C Dawe

2nd: Cllr R Houghton.

All in favor.

C Wills charges the two batteries on the SAM 2 units (Flashing speed signs). It was proposed and agreed to pay C Wills £5.00 per month towards the electricity costs.

Proposer: Cllr V Martin

2nd: Cllr A Holmes.

Cllr G Carter and the Clerk will meet with C Wills to discuss the work which he currently undertakes to update and review his contract.

Cllr A Charlesworth has requested to plant some lavender plants near the village sign where the hedge has died. Council agreed to 10 plants.

Cllr C Dawe requested that the bus shelters be cleaned/washed down in Ten Mile Bank.

The hedge from neighboring property is overhanging foot path 5 bridleway 2 (East End) to Hubbard's Drove.

Matters requiring attention to be brought forward to the next meeting of the Parish Council.

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

The dyke along station Road in Ten Mile Bank near the school is becoming over grown; seek quotes to cut this back.

Meeting closed 9.15pm

Next meeting of the Council will be held on 3rd November 2016 at 7.00pm in Ten Mile Bank Village Hall.

Signed Chairman.....

Date.....