

HILGAY PARISH COUNCIL

Draft minutes of the Parish Council meeting held on Thursday 3rd March 2016 7.00pm in Ten Mile Bank Village hall

Present: Cllr R Houghton, Cllr J Evans, Cllr E Hall, Cllr A Charlesworth, Cllr P Bates, Cllr P Carter, Cllr C Dawe, Cllr A Hall, Cllr R Martin, Cllr M Storey, Clerk, C Wills.

Apologies: Cllr D Appleby, Cllr G Carter (arrived late), Cllr V Martin

Members of the public: 18

Minutes of Last meeting

Minutes from the last Parish Council meetings held on 7th January 2016 were discussed and agreed to be a true record of proceedings.

Proposer: Cllr J Evans

2nd: Cllr E Hall

Declarations of interest

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

None declared.

Public comments/questions

No decisions will be made by the Council; matters will be put forward to the next meeting of the Parish Council for discussion.

18 members of the public attended the meeting to discuss road safety particularly on Station Road outside the school following an accident in which a dog was knocked over and died as a result and the driver did not stop at the scene. Serious concerns were raised with regard to children's safety and speeding.

The public proposed that improved signage, such as school warning signs and improved speed signs were needed. There are very few speed limit signs, the flashing school sign doesn't work and needs updating.

A 20 mph zone outside school was proposed and more flashing vehicle activated speed signs. A request was made for a "make Sam smile" mobile speed sign.

The Council listened to the proposals and agreed to organize a meeting with a representative from Highways and the police to discuss the proposals and a traffic calming management plan.

The Council also agreed to purchase some 30mph wheelie bin stickers for the Parish. A budget was set for £150.00 to purchase stickers.

Proposer: Cllr R Martin
2nd: Cllr J Evans.

Cllr M Storey suggested that letters should be sent from the School to the police and Norfolk County Council expressing these concerns.

Chairman's reports/updates

The Safety surface has been installed under the slide at Hilgay play area.

Maintenance reports/updates

The concrete slab at Hilgay Play area was discussed. It was proposed to place a picnic table here. Clerk will investigate with Wicksteed and obtain prices for a bench.

Council decided not to purchase a leaf blower at this time.

Correspondence

Information received regarding external audit for smaller authorities.

Information from Norfolk Association of Local Councils has issued information regarding a petition giving Parish Council the right to appeal planning decisions.

Notification of a new property (commercial) address. Lodge Farm Meadow Caravan and Camping, Ely Road, Hilgay.

Institute of Cemetery and Crematorium Management are running a training course on 30th March 2016 at Marham Parish Council; cost is £165.00 per delegate.

Downham Market SNAP minutes are available to read. Next Snap meeting will be on Wednesday 6th April 2016 at 7.00pm, Downham Market Town Hall.

Temporary traffic restriction is in place imposing a 40mph speed restriction on the A10 Lynn Road from a point 313 north of its junction with Steels Drove. From 29th Feb to 8th April 2016.

Norfolk Non native species initiative call for data.

Norfolk Playing Field Association news letter.

Queens 90th Birthday memorial coins are available to order.

Planning applications

Council discussed their current procedure for reviewing and commenting on planning applications. Following advice from Norfolk association of Local Councils the Clerk advised the Council that it is not acceptable to send individual responses to Clerk; a decision should not be made outside of a meeting.

16/00124/O: Outline application: Construction of two dwellings at Land North of Church Farm, 20 Church Road Ten Mile Bank.

16/00254/F: Extension to rear of bungalow at Gilmarcy Church Road Hilgay.

Payments for approval

Thurlow Nunn lawn mower	£3000.00
Clerk wages Jan	£ 277.44
Clerks expenses	£38.78
C Wills Jan	£137.75
HMRC	£57.00
Clerk wages Feb	£231.20
Clerk expenses	£28.30
C Wills Feb	£152.95
C Wills fuel	£4.90
HMRC	£60.80
Denver Trees	£500.00
Fenland leisure	£666.00
E.on streetlights	£199.00
Ten Mile Bank School printing	£44.30
BCKLWN dog bins TMB	£80.50
BCKLWN dog bins	£247.68
K and M Lighting Jan - Feb	£119.33
K and M Lighting Feb-Mar	£119.33
Hodson office supplies	£30.83
A.on insurance	£874.38

All payments were approved for payment

Proposer: Cllr G Carter

2nd: Cllr C Dawe

Matters requiring attention

The Council discussed the Zip wire at Ten Mile Bank safety report. It was agreed to follow the advice and order a replacement traveler. A quote has been received for £ 376.38. Cllr G Carter will continue to investigate this issue.

Proposer: Cllr G Carter

2nd: Cllr C Dawe

Parish Council Insurance is due, 2 quotes have been received. Council agreed to accept a three year long term agreement with A.on insurance.

Proposer: Cllr A Hall

2nd: Cllr J Evans

A quote from Norse has been received for church avenue hedge cutting. Council agreed to accept this.

Proposer: Cllr R Martin

2nd: Cllr G Carter.

Cllr V Martin is awaiting paperwork relating to Common Land on Sandy Lane.

The Parish Council has received a bill for the River field toilets business rates and have applied for 100% small business rate relief.

The toilet door needs replacing; Cllr G Carter will organize this. C Wills expressed his thanks to Mr. Collins for helping to secure the toilets until the door is replaced.

There is a tree on left hand side of bridge at Hilgay which requires attention. The person responsible for the tree will be contacted.

The producer of the Riverside news raised a number of issues and wanted to check the Councils insurance policy in relation to working on the newsletter.

Some of the bridleways are becoming overgrown and signage is missing. This will be reported to highways for their attention.

It has been suggested that a website be made for Hilgay residents, a volunteer has come forward to organize this for the Council.

Cllr A Hall reported that residents of Ten Mile Bank can now access high speed broadband.

Matters requiring attention to be brought forward to the next meeting of the Parish Council.

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

Meeting closed 8.30pm

Next meetings of the Council will be the Annual Parish Meeting followed by the Annual Parish Council meeting; these will be held on 12th May 2016 at 7.00pm in Hilgay Village Hall.

Signed Chairman.....

Date.....