

# HILGAY PARISH COUNCIL

## **Draft minutes of the Parish Council meeting held on Thursday 2<sup>nd</sup> July 2015 - 7.00pm at Ten Mile Bank Village Hall.**

**Present:** Cllr R Houghton, Cllr C Dawe, Cllr A Hall, Cllr E Hall, Cllr D Appleby, Cllr V Martin, Clerk, Mr. C Wills, Cllr G Carter (arrived 7.20pm).

**Apologies:** Cllr R Martin, Cllr P Bates.

**Members of the public:** 1

### **Minutes of Last meeting**

Minutes from the last Parish Council meetings held on 14<sup>th</sup> May 2015 and 4<sup>th</sup> June 2015 were be discussed and agreed to be a true record of proceedings.

Proposer: Cllr C Dawe

2<sup>nd</sup>: Cllr D Appleby

### **Declarations of interest**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

None declared.

### **Public comments/questions**

No decisions will be made by the Council; matters will be put forward to the next meeting of the Parish Council for discussion.

Member of the public noted that a payment exceeded the original amount allowed for the purchase of a computer and suggested that further explanation was perhaps needed.

The grass on the river bank in Ten Mile Bank still needs cutting in some places. It was advised that this is the responsibility of the Environment Agency.

### **Chairman's reports/updates**

Scooper Dooper Services Ltd were invited to attend the meeting but unfortunately due to unavoidable circumstances were unable to make it.

Defibrillator has now arrived. It will be located on the outside of the village hall with the electric supply coming from the hall. Training sessions will be organized in due course.

The insurance claim made against the Parish Council following an injury at the playing field is still pending, no further updates available at this point.

Anglia water has inspected the toilets following the repairs and upgrades having been completed. There are a few minor issues which still require attention. Anglia water will inspect again on 21<sup>st</sup> July 2015. Cllr G Carter will organize.

The Council has been advised that the foot ball hut is going to be renovated, the work will be carried out free of charge but materials will need to be provided.

Following the meeting on 4<sup>th</sup> June at Hilgay Playing field, Clerk has sent photographs of the cradle swings and small wooden climbing frame to Proludic. The standard warranty on this equipment is 2 years and this equipment is 5 years old now. The cradle seats need to be replaced and Proludic suggested the marks on the roof of the climbing wall were quite minor and suggested treating the panels with a wood preserver.

C Wills will treat the climber with wood preserver as recommended and Council will purchase two new swings in the same style of the recently replaced cradle swings in Hilgay.

Proposer: Cllr A Hall

2<sup>nd</sup>: Cllr D Appleby.

The Council has received one quote for rubber matting around the base of the slide and new bench. It was advised that rubber matting is not used on top of concrete but to install a fibre fall safety surface. Clerk will obtain further quotes for this.

### **Maintenance reports/updates**

Fenland leisure has carried out an inspection on the play equipment in Ten Mile Bank, some remedial repairs and maintenance work has been identified. Council agreed to go ahead with the remedial work as advised and quoted for by Fenland Leisure.

Proposer: Cllr V Martin

2<sup>nd</sup> : Cllr C Dawe

Wooden stile has been removed from the hedge at Hilgay recreation ground; there is now a gap in the hedge leading directly onto the roadside of the field. Council discussed and agreed to close this gap with a feather edge boarding fence and replanting of new hedge saplings. C Wills will carry out this work.

Proposer: Cllr A Hall

2<sup>nd</sup>: Cllr V Martin.

C Wills reported that the church avenue hedge needs cutting. Council is awaiting quotes.

### **Correspondence**

Norfolk County Council will repeat the Parish Partnership scheme initiative in the financial year 2016/17. The County Council has allocated £300.00 on a 50/50 basis to fund schemes put forward by Town and Parish Councils to deliver projects that are priorities for local communities. Closing date for bids is 15<sup>th</sup> December 2015.

Council discussed this and agreed to arrange for Highways to visit Hilgay with a view to investigating if there are any suitable sites for flashing speed signs, Vehicle activated speed signs and speed bumps in Hilgay and possible flashing warning signs outside the school in Ten Mile Bank and Hilgay.

Email received from a parishioner concerned with the speed of passing traffic outside the school in Ten Mile Bank.

Ouse Fest 20<sup>th</sup> July – 2<sup>nd</sup> August 2015: A fortnight celebrating the Ouse Washes Landscape and Communities. For more information visit:  
[www.ousewashes.org.uk/ousefest](http://www.ousewashes.org.uk/ousefest)

CGM Group invites the Parish Council to celebrate their 30<sup>th</sup> year of trading.

### **Planning applications**

15/00852/F: Construction of one dwelling including new access at West of the Old School House, Station Road, Ten Mile Bank.

No objections raised.

### **Payments for approval**

Clerk (May)	£216.72
Clerk expenses	£ 37.90
C Wills ( May)	£724.58
C Wills	£ 26.11
HMRC	£117.28
C Dawe Lawn mower repairs	£247.28
Mole control	£150.00
K & M Lighting (May-June)	£119.33
Hodson office supplies (Ink)	£ 26.47
E.on streetlights	£199.00
CGM landscapes	£102.00
K & M Lighting	£119.33
Ms B Stubbins Internal audit	£ 50.00
Clerk (June)	£276.06
Clerk expenses	£ 40.30
C Wills ( June)	£ 425.33
C wills Expenses	£ 9.50
CGM	£102.00
Ten Mile Bank School	£40.85

All payments were approved for payment

Proposer: Cllr D Appleby

2<sup>nd</sup>: Cllr E Hall

### **Matters requiring attention**

Council agreed to an annual pay increase for the clerk to £11.56 per hour.

Proposer: Cllr V Martin

2<sup>nd</sup>: Cllr G Carter

Cllr V Martin apprised the Council of the fact that the National Farmers Union has requested an emergency authorisation of a neonicotinoid seed treatment on oilseed rape in autumn 2015. The fact that this pesticide is harmful to bees and it is widely known that bees are under a global threat Cllr V Martin requested that a letter is sent to Elizabeth Truss MP to urge her to reject this application and ban the use of

Neonicotinoid Pesticides in the UK in the same way as the rest of our partners in the E.U. It was also requested that individuals write to Ms Truss to support the ban of this harmful pesticide.

CGM has issued a 3 year contract for the grounds maintenance of Recreation Ground and Cemetery. Council agreed and signed contract.

Proposer: Cllr D Appleby

2<sup>nd</sup>: Cllr T Hall.

Parish Councilors were sent copies of the standing orders, financial standing orders and burial fees to review. It was agreed not to apply any increase to burial fees this year. Cllr V Martin proposed monthly meetings and urged the Council to consider their duties and responsibilities as Councillors.

Cllr V Martin would like to see all Councillors names and contact details on the notice boards.

It was proposed by Cllr V Martin that a website is set up for Hilgay Parish Council and more awareness should be made about the Parish Council, Who they are and what they do as they are representing the Parish.

Proposal 1: Monthly meetings

Proposer: Cllr V Martin

No support for this proposal.

Proposal 2: Meetings occurring every two months

Proposer Cllr C Dawe

2<sup>nd</sup>: Cllr A Hall.

Therefore the meetings will remain occurring every two months

For the Hilgay Website

Proposer: Cllr V Martin

2<sup>nd</sup>: Cllr A Hall

Arrangements will be made to try and organize a website for Hilgay.

All other standing orders, financial standing orders and burial fees will remain unchanged.

Proposer: Cllr C Dawe

2<sup>nd</sup> Cllr G Carter

Memorial applications for Arthur Muffett and Charlotte Joyce were reviewed and approved by the Council.

**Matters requiring attention to be brought forward to the next meeting of the Parish Council.**

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

Discuss bids for the Parish Partnership scheme

Next meeting of the Council will be held on 3<sup>rd</sup> September 2015 at 7.00pm in Hilgay Village Hall.

Meeting closed 8.20pm

Signed Chairman.....

Date.....