

HILGAY PARISH COUNCIL

Draft minutes of the Annual Parish Council meeting held on Thursday 14th May 2015 7.00pm in Hilgay village hall.

Election of chairperson and to receive the declaration of acceptance of office

Cllr G Carter was nominated
Proposer: Cllr V Martin
2nd: Cllr: A Charlesworth

Election of vice chair

Cllr R Houghton was nominated
Proposer: Cllr G Carter
2nd: Cllr A Charlesworth

Present: Chairman Cllr G Carter, vice chair Cllr R Houghton, Cllr P Bates, Cllr A Charlesworth, Cllr V Martin, Cllr D Appleby, Cllr M Storey, Clerk.

Apologies: Cllr C Dawe, Cllr A Hall, Cllr E Hall, Cllr R Martin

Members of public: 2

Minutes of last meeting

Minutes of the Parish Council meeting held on 5th March 2015 were discussed and agreed to be a true record of proceedings.

Proposer: Cllr D Appleby
2nd: Cllr R Houghton.

Declarations of interest

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

Cllr R Houghton declared an interest in items relating to invoices.

Chairman's reports/updates

Over the last 12 months the Council has purchased new swings for Hilgay Play area, there have been improvements to the old slide. Council thanked C Wills for his hard working in maintaining the villages.

Cllr G Carter welcomed Cllr V Martin to the Parish Council.

PCSO sent a report in their absence: during the period from 1st March 2015 to date there have been two relevant crimes, theft of fish and fuel theft.

The public toilets on the river filed are currently closed. Anglia water has inspected the toilets and several improvements are required before the toilets will be reopened. Anglia water will return to re-inspect the toilets following the required upgrades on 15th June 2015. Cllr G Carter will organize a plumber to inspect the toilets and quote for the repairs needed.

The majority of the money has been raised for the defibrillator, the Parish Council will contribute the remaining money required which is approx £100.00. The cost for the defibrillator is £1650.00. The location for the unit is yet to be decided. Clerk will order unit.

The PCSO match funding scheme would cost the Parish Council £17000 per annum. This would mean that there would be a dedicated resource ring fenced to this area. The Council decided that due to the low crime levels and the costs involved in the scheme that this would not be a cost effective option to consider at this time.

Maintenance reports/updates

Cllr Bates has inspected the path which runs behind the allotments to the telephone box, this path is not level, therefore it was felt that leveling would be required if the Council were to gravel it. Cllr G Carter, Cllr P Bates and C Wills will look at the path to see what needs to be done to maintain this area.

The rear fence around the playing field at Ten Mile Bank is falling over, Ten Mile Bank School is dealing with this, and Norfolk County Council has been notified.

The concrete bin in Hilgay playing field has been capped with concrete to stop it filling with litter.

The football hut near the cemetery is in very poor condition, requires attention as soon as possible.

Cllr G Carter reported that there are two yellow posts at the playing field which were left over from the kissing gate; Cllr Carter suggested that these be removed as they serve no purpose. The Council agreed to meet at the playing field on 4th June at 7.00pm to assess these and inspect all of the other equipment.

The old rocking horse posts have now been topped with a wooden bench. Concerns were raised that this may be too high; again the council will review this at their meeting at the field.

The vegetation behind the village sign needs attention, C Wills will remove the necessary and Cllr A Charlesworth will investigate what to replant.

The lawn mower has been fitted with four new tyres.

The hedge near the school canteen needs trimming and the nettles need attention along the avenue.

Cllr Bates reported an allotment which is overgrowing.

Correspondence

An email has been received informing the Council that a child was injured at the play area on the up stands which were left following the removal of the old rocking horse. This issue is being dealt with by the insurance company.

Scooper Dooper would like to come and present their business to the Council.

Statutory Consultation on a proposal to Close William Marshall Voluntary Controlled primary school, Council has all seen this consultation.

Concerns were raised by parishioner regarding the unfinished parking area along the single track of East End.

Better Broadband for Norfolk programme: Ten Mile Bank is within the scope of the second Better Broadband for Norfolk programme rollout. Implementation for the new roll out is expected to begin in early 2016 with the vast majority completed by the end of 2017.

Planning applications

Council reviewed the following applications:

15/00240/F: construction of one dwelling including new access at West of Old School House, Station Rd Ten Mile Bank – application has been withdrawn.

15/00270/F : Construction of outbuilding at 1 Chapel Row, High St Hilgay – approved under delegated powers.

15/00659/F: Extension above existing extension at The Brambles, Hubbard's Drove Hilgay.

Payments for approval

Clerk (Mar)	£249.22
Expenses (Mar)	£56.61
C Wills (Mar)	305.12
Clerk (Apr)	£281.74
Expense	£44.84
C Wills (Apr)	£431.05
Expenses Central tyres/fuel	£59.83
HMRC	£1.20
Laws Engineering	£26.06
E.on (April)	£160.97
K and M Lighting Apr-May	£119.33
K and M Lighting Mar – apr	£119.33
Hodson office supplies	£ 73.83
R Houghton	£ 36.36
BCKLWN trade bin	£289.70
NALC membership	£215.81
NCC allotment rent	£1610.00
Double days	£ 80.00
BCKLWN dog bins Hilgay	£ 216.00

BCKLWN dog bins TMB	£ 72.00
Anglian computer solutions	£ 553.98
E.on	£145.01
Feoffee	£33.75
Defibrillator	£1650.00

All payments approved for payment Proposer: Cllr A Charlesworths, 2nd: Cllr R Houghton.

Matters requiring attention

The end of year accounts were agreed and signed.

The Parish Council was asked to provide a new dog waste bin. It would cost £1.25 per bin per week for emptying and Glasdon dog waste bin prices start from £84.00. Council made no decision regarding the purchase of a bin. The Council will ask the company Scooper Dooper to come and give a presentation on their products and ideas.

Cllr Bates raised some concerns regarding access at Sandy Lane.

Matters requiring attention to be brought forward to the next meeting of the Parish Council.

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

Cllr V Martin suggested that the names, addresses and contact details of Parish Councilors be displayed on the notice board and suggested that public participation at Council meetings takes place at an earlier stage in the meeting. Clerk's details are incorrect on the BCKLWN website.

Cllr M Storey informed the council that the Norfolk County Councils AGM will be on 18th May 2015. Cllr Storey is always available to help where he can and is happy to be contacted directly.

Public comments/questions

No decisions will be made by the Council; matters will be put forward to the next meeting of the Parish Council for discussion.

Meeting closed 8.15pm

Next meeting of the Council will be 2nd July 2015 in Ten Mile Bank village hall at 7.00pm

Signed Chairman.....

Date.....