

# HILGAY PARISH COUNCIL

## **Draft minutes of the Parish Council meeting held on Thursday 15<sup>th</sup> January 2015 7.00pm in Hilgay village hall.**

**Present:** Chairman Cllr G Carter, vice chair Cllr R Houghton, Cllr C Wills, Cllr P Carter, Cllr D Appleby, Cllr A Hall, Cllr E Hall, Cllr J Evans, Cllr K Scott, Clerk.

**Apologies:** Cllr P Bates, Cllr C Dawe, Cllr A Charlesworth, Cllr R Martin

**Members of public:** 1

### **Minutes of last meeting**

Minutes of the Parish Council meeting held on 6<sup>th</sup> November 2014 were discussed and agreed to be a true record of proceedings.

Proposer: Cllr C Wills

2<sup>nd</sup>: Cllr D Appleby.

### **Declarations of interest**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

Cllr R Houghton declared an interest in an item in payments.

### **Chairman's reports/updates**

A response has been received from Freebridge following the Parish Council enquiries in to the empty properties in Hilgay:

*With regards to Tower Rd, work to refurbish these units and at a number of other locations was initially placed on hold , whilst we established what the ongoing housing need was for these properties; this followed a period where we had begun to experience difficulties in letting three bed houses in a number of locations.*

*Recently however we have had confirmation that whilst relatively low in comparison to other areas, there is sufficient number of households on the housing register with a need or wish to move to Hilgay. We are therefore making arrangements to resume the refurbishment work and to make the two houses available.*

*In respect of willow Lodge complex on Manor Road, as you may be aware this facility was closed as the accommodation was severely outdated and not fit for purpose. Whilst we feel that there is sufficient demand to let the Tower Road properties as discussed above, there doesn't appear to be sufficient demand at this time to justify a large spend in refurbishing Willow Lodge. We are therefore currently still reviewing our options for this site.*

Council is disappointed that these properties are still empty and will write to Freebridge to request that they are kept informed of any plans for these properties.

## **Maintenance reports/updates**

Report from Colin Wills:

Cemetery land - Vegetation has yet to be cleared and moved over for burning.

Recycle centre - Considerable fly tipping despite closed notice, the Salvation Army bank is still to be removed. The Salvation Army has been in contact with the Council and requested that they reconsider having this bin removed as it generates an income of between £350- £400 per year for them. The Clerk will contact the school to if they wish to have the bin on school grounds and take part in the "Recycle with Michael" campaign.

Toilets on the River field - The pump is still under repair, as advised by the Chairman, the plumbing repair is still awaiting action. The whole set up needs re-vamping in terms of water control as I can see some large water bills because of the wash out and men's urinal for example; these points have been raised previously. Once the pump is back the electrics, light timers etc. will be dealt with.

The toilet lease is due for renewal.

The salt bins, despite several chase calls by me prior to Christmas we are still waiting for the delivery of salt, so that we can set the bins up.

A full play area inspection report has been carried out by Wicksteed. Some medium risk recommendations have been highlighted which the Council will monitor carefully and carry out repairs when necessary.

## **Correspondence**

Kings Lynn and West Norfolk Local Plan – site allocations and development management policies pre sub-mission document.

Norfolk link

Free face to face business support now available with New Anglia Growth hub.

Information available regarding affordable rural housing.

Norfolk Constabulary is introducing a PCSO match funded partnership scheme and has allocated ten dedicated PCSO posts for this purpose. The scheme works on a 50/50 basis and allows for a dedicated resource over and above the PCSO ration within a community.

## **Planning applications**

14/01724/F: Removal or variation of condition 2 attached to planning permission 10/01365/F: single storey dwelling at 24 Tower Road Hilgay.

14/01798/RM: Reserved matters application: erection of two semidetached dwellings at 5A Chapel Row, High Street Hilgay.

Council raised some concerns regarding access to these developments. Cllr Carter will review plans.

Amendment details received in respect of planning application: Demolition of four semidetached dwellings known as cross drain cottages and replacement with four new dwellings in an alternative location at Station Road, Martins Farm, Ten Mile Bank.

### **Payments for approval**

C Wills (Dec)	£ 204.45
Clerk (Dec)	£ 212.00
Clerks expenses	£ 28.30
Clerk (Nov)	£ 212.00
Clerk expenses	£ 43.34
C Wills (Nov)	£ 331.78
JD signs	£42.00
E.on (Dec)	£ 155.77
Anglian water River Field Toilets	£1357.27 + £787.00
K and M lighting Nov – Dec	£119.33
K and M Lighting Dec-Jan	£ 119.33
British legion	£40.00
R Houghton	£72.19
E.on (Jan)	£160.97
Hodson office supplies	£40.39

The Council discussed the Anglian water bills for River Field toilets, these bills are very high considering that they have now been closed since the summer. Cllr A Hall and Cllr G Carter will check the meter and report to Anglian water. The Council will review the toilet usage and consider changing the plumbing system to reduce water waste. Discuss again at next meeting.

Council will pay £1357.27 water bill but not £787.00 until the meter has been checked and discussed with Anglian water.

All other payments approved for payment Proposer: Cllr J Evans, 2<sup>nd</sup>: Cllr C Wills.

### **Matters requiring attention**

The funds have been raised for a defibrillator and this will be ordered ASAP and located outside the village hall.

Light no 37 on Forrester's Avenue, Hilgay has been reported as not working.

The drains on Forrester's Avenue and Stocks Hill have been reported as blocked and need clearing out.

Cllr C Wills will stick dog fouling signs up and around the villages.

The hedge on Engine Road Ten Mile Bank still require cutting.

Cllr Carter reported that the grass outside properties 31 – 37 Tower Road is being cut up by cars passing this area.

**Matters requiring attention to be brought forward to the next meeting of the Parish Council.**

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

Members of the West Norfolk & Kings Lynn Archaeological Society will attend the next Parish Council meeting to give a short presentation. The Society are in the initial stages of planning an archaeology investigation in the Ouse washes to the South of Downham Market. The project will focus on the parishes of Denver, Hilgay and Southery.

**Members of the Public comments and questions.**

Council was very pleased to welcome one member of the public to the meeting.

Meeting closed 8.30pm

**Next meeting of the Council will held on 5<sup>th</sup> March 2015 at 7.00pm in Hilgay village hall.**

Signed Chairman.....

Date.....