

HILGAY PARISH COUNCIL

Draft minutes of the Parish Council meeting held on Thursday 4th September 2014 7.00pm in Hilgay village hall.

Present: Chairman Cllr G Carter, vice chair Cllr R Houghton, Cllr C Wills, Cllr P Bates, Cllr C Dawe, Cllr P Carter, Cllr A Charlesworth (arrived 7.10pm), Cllr D Appleby, Cllr R Martin, Cllr A Hall, Cllr E Hall, Cllr J Evans, Clerk.

Apologies: Cllr K Scott.

Members of public: 2

Minutes of last meeting

Minutes of the Parish Council meeting held on 3rd July 2014 were discussed and agreed to be a true record of proceedings.

Proposer: Cllr C Wills

2nd: Cllr C Dawe.

Declarations of interest

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

None declared.

Chairman's reports/updates

Cllr G Carter and Cllr A Hall updated the Council on the ongoing issue with the River field access. The FEOFFEE charity has written to the Ryston Estate to inform them that they would like to register the land in the name of the Ryston Estate.

Maintenance reports/updates

Progress with War Memorial maintenance: the tarmac path and new post tops are still outstanding. Cllr G Carter to organize.

The plumbing and electrics in the public toilets needs attention. Cllr G Carter to attend

Progress report on willow trees and decision on root cutter: The willow trees have now been removed. The stumps need to be killed off to prevent regrowth. The toilets at River Field are currently closed due to blocked pipes. Cllr G Carter and Cllr C Wills will attend site, attempts will be made to clear the pipes, should this fail then a contractor will be required to pass a root cutter down the pipes. Quotes have been received for this.

Cllr Wills discussed the need for a new lawn mower, the old one is still working at present but due to a high work load it does require regular maintenance. Quotes have been received for a new lawn mower; The Council raised several proposals such as a smaller cut mower which

would be less expensive, the possibility of a second hand mower, and waiting until the end of cutting season to be able to get a better price for a new mower.
Council decided to obtain a more varied set of quotes and a decision will be taken at the next meeting as to which mower will be purchased.

The waste land next to the cemetery needs clearing and the football hut is in a poor state of repair. Cllr G Carter will discuss this with relevant parties.

The trees near the school and playfield need trimming. Cllr Wills and Cllr R Houghton will attend.

Notice board in bus shelter requires a new sheet of Perspex in the door.

Security cameras have been erected at the recycling centre.

In Ten Mile Bank the new swing seats have been fitted.

The dyke bank near the playing field on the road side is breaking up in places; highways have been out to view this.

The hedges on Engine Road need cutting.

Correspondence

Norfolk County Council healthy communities training programme offering free training sessions.

The Norfolk Hospice, Tapping House donation request.

Response received from Town Clerk regarding The Hollies bus shelter; "The chosen works are of a consistent standard similarly installed by Morrison's nationally and meet crime prevention standards in terms of personal safety and resistance to graffiti. Pleasingly since its installation there have been no such reported incidents of antisocial behavior. Councilors have been kept apprised about Hilgay Parish Council's interest since its installation. Councilors are satisfied with the existing arrangements and therefore currently have no plans to provide more shelter".

Parish Council was disappointed with this response and will once again write to Downham Market Town Council and Morrisons to express their concern and to express concern that there are no facilities or shelter for wheelchair users.

Letter received from President of Downham Rotary Club, Mr. Paul Garner to thank the Parish Council for allowing the club the use of River field and amenities for the Raft race.

The children of Ten Mile Bank school have written letters to the Parish Council to thank them for the funding towards the new play equipment and for cutting the grass.

New bus shelter grant scheme information received.

Information received regarding the LifePak CR Plus fully automatic Defibrillator. Cllr G Carter informed the Council that fund raising is ongoing towards the purchase of a defibrillator for the Parish.

Planning applications

14/00935/RM application permitted: Southwest of Janberra, Station Road Ten Mile Bank- reserved matters application: details of four dwellings layout, scale, appearance and landscaping.

Payments for approval

C Wills (July)	£ 603.40
C Wills Expense	£ 20.00
HMRC (July)	£ 42.60
Clerk (July)	£ 265.00
Clerks expenses	£ 60.99
Clerk (Aug)	£ 212.00
Clerk expenses	£ 35.21
C Wills (Aug)	£ 570.00
C Wills expenses	£ 47.61
E.on July	£ 155.77
JD Signs	£ 17.28
Fenland Leisure – swings Hilgay	£ 2023.20
Fenland leisure Swing seats TMB	£ 273.60
Zurich insurance (new play equip)	£ 175.41
E.on (Aug)	£ 160.97
Hodson office supplies	£ 35.99
K and M Lighting July – Aug	£ 113.66
K and M Lighting Aug-Sept	£ 113.66
Lees garden machinery – new strimmer	£425.00
Lees garden machinery:	
15.7 lawn mower repairs	£67.50
15.8 Lawn mower repairs	£62.48
Drainage board	£ 379.73
Mole control wasps nest TMB	£ 45.00
R Houghton	£ 34.44
Mazars external audit	£ 390.00

All payments approved for payment Proposer: Cllr R Houghton , 2nd: Cllr A Hall.

Matters requiring attention

Streetlight maintenance contract is due for renewal. Council discussed quotes received and agreed to continue to use K & M Streetlighting for a 1 year contract.

The Good companions will take over the allotment once used by St Johns Ambulance, Cllr P Bates will discuss with parties involved.
Cllr Bates will measure all allotments and mark accordingly.

A neighbouring Parish is undertaking the process to enable them to be a part of the Community speed watch scheme, this involves training volunteers to use speed watch

equipment. Six volunteers are required from the Parish to carry out the training and monthly speed watch monitoring. Details available from the Clerk.

Chairman of village hall committee requested contact details of the members of the Parish Council, all agreed to disclose their information.

Cllr P Carter reported that the bench has been removed from the bus stop.

Cllr P Carter requested that Council write to BCKLWN with regards to the Green at Tower Road, Vehicles pass over here and Cllr Carter was concerned with the condition of it in winter months.

There are two empty Freebridge properties in Tower Road no 39 & 45; questions were asked as to why these are still empty when there is a lack of housing available. Also there are empty flats on Manor Road also belonging to Freebridge.

It was reported that the road at West End has been tar and chipped but where cars were parked areas have been missed.

Cllr A Hall discussed the poor broadband service in Ten Mile Bank and requested that members write to Elizabeth Truss MP to gain support for better broadband.

Matters requiring attention to be brought forward to the next meeting of the Parish Council.

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

Discuss quotes and make a decision on which lawn mower to purchase.

The Village hall committee has had a storage/filing cupboard made in the hall for the Parish Council to use should they wish to do so. Council must discuss invoice received and decide if they wish to make use of this storage facility and therefore contribute towards the installation costs.

Meeting closed 8.30pm

Next meeting of the Council will held on 6th November 2014 at 7.00pm in Ten Mile Bank village hall.

Signed Chairman.....

Date.....