

# HILGAY PARISH COUNCIL

## **Draft minutes of the Parish Council meeting held on Thursday 6<sup>th</sup> March 2014 7.00pm in Ten Mile Bank village hall.**

**Present:** Chairman Cllr G Carter, vice chair Cllr R Houghton, Cllr C Wills, Cllr E Hall, Cllr A Hall, Cllr J Evans, Cllr P Bates, Cllr C Dawe, Cllr P Carter, Cllr A Charlesworth, Cllr D Appleby (arrived 8.20pm), Cllr R Martin, Norfolk County Cllr M Storey, Clerk.

**Apologies:** Cllr K Scott

### **Minutes of last meeting**

Minutes of the Parish Council meeting held on 9<sup>th</sup> January 2014 were discussed and agreed to be a true record of proceedings.

Proposer: Cllr C Wills

2<sup>nd</sup>: Cllr R Martin.

### **Declarations of interest**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

None declared.

### **Chairman's reports/updates**

Elizabeth Truss MP will attend Hilgay village hall on 16<sup>th</sup> May 2014 at 6.30pm – 7.30pm. This meeting is open to the public and the Council will discuss issues such as Elizabeth Truss's views on small Norfolk schools and the long term plans for these, Ambulance service, general rural area issues such as employment, medical assistance, broadband, the proposed incinerator.

Cllr G Carter updated the Council on the current situation with the River Field access. This is ongoing; FEOFEs are currently in the process of registering the right of way with the Land Registry and have written a letter to the parties involved requesting a meeting without the presence of solicitors to discuss the temporary closure of the access. The grass cutting contractors could not gain access to the River Field to cut the grass and there should be permanent access to this area. Parish Councilors raised concerns regarding the amount of money being spent on this issue and the Chair reassured the Council that they would be consulted before any further decisions or money was spent.

Cllr M Storey will discuss this issue at Norfolk County Council.

Cllr C Wills, Cllr C Dawe and the clerk attended a planning training session in Kings Lynn.

The Parish Council submitted a bid for funding towards vehicle activated speed signs in Ten Mile Bank, this bid has been successful and the Council is awaiting the confirmation.

A resident of Ten Mile Bank has volunteered to produce and edit the Riverside news and the school has offered to print it. The Council will need to fund the paper and ink.

Proposer: Cllr R Houghton

2<sup>nd</sup>: Cllr C Dawe

Cllr R Houghton and Cllr C Dawe will discuss this with the resident.

### **Maintenance reports/updates**

Mole catcher has been asked to attend Hilgay play area.

Cllr C Wills proposed that the Council purchase two goal posts for Ten Mile Bank play area. Cllr Wills has sourced a 12ft x 6ft PVC set for approx. £25.00 + delivery.

It was agreed to purchase two sets.

Proposer: Cllr J Evans

2<sup>nd</sup>: Cllr C Dawe

All in agreement.

Previously it has been discussed to purchase new chain for the war memorial. It was agreed to purchase the chain from Bonnets' at approx. £170.00.

Cllr G Carter will organize repair of the concrete caps.

The plumbing in the public toilets needs attention.

FEOFFEE's had the quotes for the removal of the willow trees and the root cutter, and has agreed to contribute £2000.00 towards this work. FEOFFEE clerk will organize.

Highways have scheduled repairs to Station Road Ten Mile Bank just past Stephens Crescent, and plainings has been placed along the roadside although this is already breaking up again.

### **Correspondence**

MAGPAS request a donation, Council declined at this time.

Cllr C Dawe passed out information regarding the federation of Governing bodies of Ten Mile Bank community primary school and Hilgay village Church of England VC primary school.

### **Planning applications**

Application has been withdrawn - Erection of detached house and single garage at The Old Methodist Chapel, Station Road Ten Mile Bank.

Application for first floor extension to dwelling at 51 Foresters Avenue Hilgay. No observations or objections raised by the Council.

### **Payments for approval**

C Wills (Jan)	£ 187.60
Clerk (Jan)	£ 310.90
Clerks expenses	£ 47.60
Clerk (Feb)	£ 310.90
Clerk expenses	£ 46.39
C Wills (Feb)	£ 166.25
C Wills expenses	£ 39.49

E.on (Feb)	£ 160.68
Miracle design and play	£17226.32
Zurich insurance	£ 1462.95
Hodson office supplies	£ 35.99
K and M Lighting Jan-Feb	£ 113.66
K and M Lighting Feb – Mar	£ 113.66
Smiths of Derby church clock	£ 252.00
Ten Mile Bank school grass cutting	£ 450.00
MA Engineering	£3945.12
R Houghton	£ 39.88
Ten Mile Bank School mugs	£ 180.00

All payments approved for payment Proposer: Cllr R Houghton, 2<sup>nd</sup>: Cllr C Dawe.

### **Matters requiring attention**

Grant funding for Ten Mile Bank play area is now in the bank £15,000.00.

Total cost of the equipment is £ 23925.43  
+ vat £ 4785.09

TOTAL TO PAY £ 28710.51

We have to pay 60% of this cost on order and the remaining 40% on completion.  
(Pay £17226.32 now and £11484.20 on completion)

Current funding available for this project:

Grant -	£15000.00
Parish Council donation	£ 5000.00
School	£ 1300.00
Rotary Club	£ 500.00

Total funds = £21800.00

We are still £2125.43 short. The Parish Council will also pay the vat which will be claimed back at a later date.

FEOFFEE charity has agreed to pay the shortfall of £2125.43.

The Council discussed the play area report and recommendations to replace the swings at Hilgay. It was agreed to remove these as the Parish Council insurance will no longer cover the swings. Council proposed to purchase a new set of swings and authorized the Clerk to order swings to the value of £2500.00.

Proposer: Cllr J Evans

2<sup>nd</sup>: Cllr A Charlesworth

The rocking horse at Hilgay will remain closed until further investigations into repair are complete.

Council agreed to appoint Ms. B Stubbins as the internal auditor.

Cllr P Bates proposed that the council does not have a yearly service for Hilgay church clock and only call out an engineer as and when needed.

Proposer: Cllr C Wills

2<sup>nd</sup> : Cllr P Bates

Clerk will write to Smiths of Derby with this decision.

This year marks the 100<sup>th</sup> birthday for Ten Mile Bank school; the school has asked the Parish Council to purchase commemorative mugs for the children at a cost of £180.00.

Council voted: 8 for 2 against.

Council will donate £180.00 to the school for the mugs.

Cllr A Hall has taken over as Clerk to the FEOFFEE charity therefore will stand down as a member of the committee, Cllr J Evans volunteered to take his place as a committee member.

**Matters requiring attention to be brought forward to the next meeting of the Parish Council.**

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

Residents have spoken with Cllr J Evans to express their disapproval of the streetlights being turned off at night in Hilgay. All the Parish Council owned lights are switched on all night.

Cllr P Bates reported that the brick wall at the entrance to the allotments requires attention, as does the wall near the Manor house.

Cllr P Bates reported that the Diocese has plans to sell the Rectory and would like the Parish Council to support the church and write to the Diocese requesting that this does not happen.

St Johns ambulance no longer require the car park space in the allotments, it was proposed to turn this into a useable allotment.

It was requested that the Council state that only allotments tenants may tend to the allotments.

Cllr P Carter reported that unauthorized vehicles are being parked on the grass near the Methodist chapel, it was suggested the Chapel erect a sign.

Cllr P Carter reported that the right of way behind Mamby Close and Tower Road is blocked.

Cllr C Dawe reported that a new "Children playing" sign is needed in Ten Mile Bank.

Meeting closed 8.45pm

Next meeting of the Council will be the Annual Parish Council meeting; this will follow the Annual Parish meeting which will be held on 1st May 2014 at 7.00pm in Hilgay village hall.

Signed Chairman.....

Date.....