

HILGAY PARISH COUNCIL

Draft minutes of the Parish Council meeting held on Thursday 9th January 2014 7.00pm in Hilgay village hall.

Present: Chairman Cllr G Carter, vice chair Cllr R Houghton, Cllr C Wills, Cllr E Hall, Cllr J Evans, Cllr P Bates, Cllr K Scott, Cllr C Dawe, Cllr P Carter, Cllr A Charlesworth, Cllr D Appleby, Norfolk County Cllr M Storey, Clerk.

Apologies: Cllr D Martin, Cllr A Hall.

To record attendance

Minutes of last meeting

Minutes of the Parish Council meeting held on 7th November 2013 were discussed and agreed to be a true record of proceedings.

Proposer: Cllr C Wills

2nd: Cllr P Carter.

Declarations of interest

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

None declared.

Chairman's reports/updates

Cllr G Carter, Cllr C Wills attended a meeting with the Solicitors and other parties involved on 3rd January 2014 to discuss the ongoing situation regarding the access and right of way to the river field. This is ongoing and to date no solution has been agreed upon. Current legal costs are £2146.68.

Street furniture license has been granted for memorial bench at the top of Hubbard's Drove. This area will be cleared ready to position the bench in the spring.

Street lights at West End have now been repaired.

Damage was caused to the carriage way and verges on Woodhall Road and Sandy Lane, whilst crops were removed from the fields. This was reported to Waldersey Farms and they have responded to say that the highway will be swept; they will ensure the gullies at the sides of the roads are reinstated and level the bridleway below the maize field linking to Sandy Lane.

Elizabeth Truss MP will attend Hilgay village hall on 16th May 2014 at 6.30pm – 7.30pm. The Parish Council will discuss what issues they would like to raise with Elizabeth Truss at the next Parish Council meeting in March.

Maintenance reports/updates

Annual inspections of the play area equipment have been carried out by Wicksteed. High risk items which require immediate attention are the swings and rocking horse. These will be closed until repairs have been carried out or if necessary the equipment will be removed.

Two trees at the recycling centre need to be removed; Cllr C Wills will do this.

There is a hole in the hedge at the playing field alongside the main Road; Cllr Wills will put in a style.

Correspondence

Age UK requested a donation, Council declined to offer a donation at this time.

Norfolk Link newsletter available to read.

Hilgay Companions club have written to advise Council that their members would agree to have a CCTV camera fixed to the building.

Letter received from Chairman of the village hall committee suggesting that the Parish Council purchase two new filing cabinets to put in the village hall instead of the old rusty ones.

Letter received from Cllr C Dawe regarding the funding for Ten Mile Bank play equipment.

Letter received on behalf of the residents of Holts Lane and Whittome Mill requesting a salt bin to be placed on the junction of Holts Lane and High Street. Unfortunately due to cut backs by Norfolk County Council, the Highways department is not issuing any street furniture licenses to place new salt bins in the Parish.

Response from Downham Town Council regarding the closure of the Hollies bus shelter has been received, a further consultation meeting is currently being arranged and we will be informed of any further information in the future.

Temporary traffic order affecting the C32 Church Road from 2000m north from junction with C37 Modney Bridge Road for a distance of 50m north, the road will be closed (except for access) from 22.00hrs on 18th January 2014 to 06.00 on 19th January 2014.

The potential financial contribution of County Farms estate: meeting 10th February 2014.

Police Community Support Officers across West Norfolk will be teaming up with the BCKLWN in a bid to crack down on persistent dog fouling. PCSOs across the district now have additional powers which enable them to issue fixed penalty notices on behalf of the BCKLWN, the aim being to tackle the specific problem of irresponsible dog owners who do not pick up after their dog. The fixed penalty notice carries a fine of £75.00 and can be used for those picking up and then throwing the bag of dog faeces in the vicinity as a littering offence.

A letter has been received from Mr. Robinson thanking residents of Church Road Ten Mile Bank for their kind donations to Marie Curie, the collection raised £90.50.

Planning applications

Outline planning permission is granted – erect 2 semi detached dwellings at land to rear of 5A Chapel Row High Street Hilgay.

Erection of detached house and single garage at The Old Methodist Chapel Station Road Ten Mile Bank.

Construction of vehicular access and parking area and erection of fence to close off existing vehicular access (retrospective) at 1 Church Road Hilgay.

Payments for approval

C Wills (Nov)	£ 460.75
Clerk wages (Nov)	£ 227.90
Clerks expenses (Nov)	£ 56.95
Clerk (Dec)	£ 265.00
Clerk expenses (Dec)	£ 37.99
C Wills (Dec)	£ 256.80
Arijis Rudzitis notice board	£ 25.00
E.on Dec	£ 155.50
E.on Jan	£ 160.68
Wicksteed play inspections	£ 108.00
K & M Lighting Nov-Dec	£ 101.74
K & M Lighting Dec – Jan	£ 101.74
Mole control	£ 225.00
Hodson office supplies	£ 40.76
British Legion	£ 34.00
Jd Signs	£ 21.00
Village hall hire	£ 14.00

All payments approved for payment Proposer: Cllr R Houghton, 2nd: Cllr C Dawe.

Matters requiring attention

Council discussed the precept requirement for 2014/15, it was agreed to increase the precept by 5%. The total amount requested will be £24848.25 plus the council tax support grant of £1787.00; this means Parish Council will receive £26635.25.

Quotes have been received from Godfrey for regular toilet maintenance, the Council decided not to have a maintenance contract but to make repairs when required. It was recommended that the pipes be cleared with a root cutter; this matter will be taken to Feoffees meeting for discussion.

Quotes have been received for the removal of the willow tree at River Field. This will be taken to Feoffees for a decision.

Streetlight maintenance contract is due for renewal, 3 quotes have been received. It was agreed to remain with K & M Lighting for another year. Annual maintenance charge £1136.66 + vat.

Quotes for grounds maintenance for 2014 season have been received, Council decided to appoint Norse to continue to cut the playing field and ask them to cut River Field.

Proposer: Cllr C Wills

2nd: Cllr D Appleby

Council discussed the funding required to complete the proposed new Ten Mile Bank play area equipment. The Council has been awarded a grant from the Big Lottery but is still awaiting a decision from The Norfolk Community Construction fund and it was agreed that the Parish Council will discuss providing the outstanding funding required at the next meeting in March. Clerk has written to Feoffees to ask for their support. It has been suggested to also ask the Lions club. Cllr C Dawe and Clerk will attend a funding information evening in Downham Market on 31st January 2014.

Community speed watch scheme is available and requires a group of six volunteers to set it up and receive training.

Quotes have been received to insure the concrete bus shelters; it was decided to wait until the renewal date. The toilet block is insured.

Clerk has asked Highways if they will consider putting signs on the A10 warning of pedestrians crossing. Cllr G Carter suggested Highways survey this area, the verges are very wide here but only one metre is cut. Clerk will request Highways review this area.

Council has received a quote to position VAS – vehicle activated speed signs in Ten Mile Bank and Hilgay. It was proposed to submit a bid to the Parish Partnership Scheme for 2 VAS in Ten Mile Bank. Norfolk County Council will support 50% of scheme costs if the bid is successful.

The Council were in agreement for Ten Mile Bank proposal, but voted by way of a show of hands for VAS in Hilgay, 1 vote for.

It was therefore agreed to submit a bid for 2 VAS in Ten Mile Bank. The cost will be estimated around £5000.00 if supported by the Parish Partnership Scheme.

Parish Council training sessions regarding the planning system are being held on Monday 10th Feb 6pm – 8pm and Tuesday 11th Feb 9am – 12pm at the South Lynn Community Centre Kings Lynn.

Cllr M Storey informed the Parish Council that a decision should be made before 14th January regarding the proposed incinerator.

Cllr M Storey also informed the Council that planning meetings are held on the 1st Monday of every month and it is important that a representative of the Parish Council attend to present their views on planning applications.

Cllr P Bates gave thanks to Cllr C Wills, for his work in keeping the Church Avenue looking very nice.

Cllr D Appleby reported some suspicious emails received appearing to come from the Parish Council address.

Cllr P Carter reported some blocked drains around Hilgay; Vans are once again being parked on the green at Mamby Close.

Properties on Foresters Avenue and Tower Road have access to the rear of the properties; this access is being disrupted by some residents using it for business purposes.

Matters requiring attention to be brought forward to the next meeting of the Parish Council.

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

Funding for the play area in Ten Mile Bank.

Questions for Elizabeth Truss MP.

War memorial repairs.

Discuss joining the Village Pump.

Meeting closed 9.35pm

Next meeting of the Council will be 6th March 2014 at 7.00pm in Ten Mile Bank village hall.