

HILGAY PARISH COUNCIL

Draft minutes of the Parish Council meeting held on Thursday 7th November 2013 at 7.00pm in Ten Mile Bank village hall.

Present: Chairman Cllr G Carter, Vice chair Cllr R Houghton, Cllr C Wills, Cllr A Hall, Cllr E Hall, Cllr J Evans, Cllr P Bates, Cllr R Martin, Cllr, C Dawe, Norfolk County Cllr M Storey, Clerk.

Apologies: Cllr A Charlesworth, Cllr D Appleby, Cllr P Carter, Cllr K Scott, PCSO.

Minutes of last meeting

Minutes of the Parish Council meeting held on 5th September 2013 were discussed and agreed to be a true record of proceedings.

Proposer: Cllr C Wills

2nd: Cllr J Evans.

Declarations of interest

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

Cllr C Wills declared an interest in agenda items concerning items relating to his contract and salary.

Chairman's reports/updates

Cllr G Carter updated the Council on the solicitor's action with regard to the right of way to river field. A letter has been sent to the parties involved requesting a meeting to be held to discuss the matter and come to an understanding before further legal action is taken, however to date no favorable response has been received and the solicitor will proceed with an application for an injunction to stop building progressing until this matter is resolved.

Before the Parish Council meeting commenced Cllr G Carter, Cllr P Bates, Cllr R Martin, Cllr R Houghton and Cllr Wills discussed the allotments following the notice that Norfolk County Council intend to increase the rent as of October 2014. This means that to cover expenses to the Parish Council the annual rental price for the allotments in Hilgay will be increased in 2014 and the current tenants will be informed in due course. The current allotment rent has not been reviewed and increased for many years and will now be in line with the current rental value and will be reviewed annually.

Two new salt bins have arrived and should be filled up in November.

A street furniture license has been requested for a memorial bench at the top of Hubbard's Drove.

The wooden finger boards have been replaced where necessary on the walk ways and bridle paths.

Insurance cover for the River field toilets has been arranged and paid for. The bus shelters remain uninsured but quotes will be obtained to discuss at the next meeting

Maintenance reports/updates

Area around the football hut still needs to be cleared, this is in hand but rubbish and grass cuttings are still being dumped in this area. Parish Council would kindly ask residents not to dump their grass cuttings or rubbish here or elsewhere in the parish but to dispose of them on their own property or in the correct waste facilities.

Two quotes have been received to remove the two willow trees at the River field. Cllr G Carter will discuss with Feoffee.

Cllr Wills reported some plumbing issues which require attention at the toilets and the electrics need to be checked. Cllr G Carter will attend to these matters.

The bus shelter timetable is missing on Station Road Ten Mile Bank.

Wicksteed have carried out an annual inspection of the play areas in Hilgay and Ten Mile Bank and we are awaiting their report and recommendations.

Cllr C Wills requested a sign at Riverfield to indicate the new litter bin to encourage people to use it rather than leave rubbish around the dog waste bin on the floor.

Recently there was a lot of rubbish left at the recycling centre which appeared to come from a party. The Borough Council was called to remove it. They suggested that as there is currently no waste collection from the village hall, trade bags can be used at a cost of £58 per 25 + £31.50 for waste ticket or a trade bin at £398.50 for 240l bin. These would then be collected from the hall on collection day. Cllr G Carter will discuss with Feoffee charity.

Correspondence

Norfolk County Council has issued a temporary traffic restriction order imposing a 40mph speed restriction on the A10 Lynn Road from a point 250m south of the junction with U21277 Steels Drove northwards for a distance of 563m from 11th November to 6th December 2013 for carriage widening works to be carried out.

With regard to this area of the A10 the Parish Council will request that the Highways department reassess the area, as a footpath and bridle path both cross this road and visibility is very poor due to the vegetation. It needs cutting back and more warning signs erected.

Notification of new property address: Fieldgate, Station Road Ten Mile Bank & Rose Haven, Station Road, Ten Mile Bank

Norfolk association of Local Councils annual report 2013/13.

Norfolk County Council will repeat the Parish Partnership scheme in 2014/15 and invite bids to be submitted before 30th January 2014. Suggested ideas include vehicle activated speed signs, improved crossing facilities.

Parish Council suggested that quotes are obtained for speed activated signs to be erected along the A10 where the footpath and bridle path cross.

The Parish Council completed a grant application for funding from the Norfolk Community fund; unfortunately this area of funding has now been frozen. This is to enable Norfolk County Council to collect funds for possible costs of 25m in relation to The Willows energy farm waste plant.

Mayors design awards are intended to recognize the efforts made by individuals, community groups, architects, designers and contractors to improve the standard of design, construction and craftsmanship within the Borough. Entries must be submitted before 24th January 2014.

Minutes of the SNAP meeting held on 4th September 2013.

A letter has been received from Elizabeth Truss MP outlining funding which is currently available for community projects outside London until March 2015.

Elizabeth Truss MP indicates in her letter that she is always keen to meet with Parish Councils; the Parish Council will invite her to attend a meeting in the New Year.

Free tree packs are available from the Woodland Trust.

The Government is requiring all Electoral Registration Officers in England to publish a revised Register of Electors on 17th February 2014.

A letter received from a resident requesting Parish Council support as the bus shelter/terminal in Downham Market has been closed due to antisocial behavior. The regular bus users now have nowhere to shelter in bad weather.

Parish Council will write a letter to Downham Market Town Council to request that they reinstate the shelter.

A letter received from a resident relating to concerns that a new access has been created onto East End. This issue is being dealt with by the Highways department.

Planning applications

Erect 2 semidetached dwellings at land to rear of 5A Chapel Row, High Street, Hilgay. The Parish Council is opposed to this application due to poor access.

Permission is granted for single storey extension to dwelling at 31 Foresters Avenue, Hilgay.

Notice of decision for existing attached garage to be extended, planning permission not required.

Construction of domestic garage at Beech House, Ely Road, Hilgay. 7 Councilors responded to this application, all from Ten Mile Bank. No objections were raised.

Payments for approval

C Wills (Sept)	£ 631.68
C Wills expenses	£ 15.01
Clerk (Sept)	£ 307.34
HMRC	£ 47.82
Strimmer repairs	£ 32.92
Clerks expenses	£ 41.50
Clerk (Oct)	£ 265.00
Clerk expenses	£ 52.90
C Wills (Oct)	£ 391.50
C Wills expenses	£ 15.00
Kew grass care Sept	£ 141.60
Kew grass care Oct	£ 141.60
K & M lighting	£ 203.48
BCKLWN river field bin	£ 66.98
Norse	£ 484.71
Drainage rates	£ 379.73
Maxey grounds recreation ground rent	£ 286.46
Zurich toilet insurance	£ 58.08
E.on Sept	£ 160.68
E.on Oct	£ 155.50
E.on Nov	£ 160.68
Norfolk County Council estate rent	£1020.00
Glasdon salt bins	£ 386.87
Campbell chainsaw training	£ 500.00
Society of local council clerks	£ 50.00
R Houghton	£ 113.35
C Dawe	£ 34.88
British Legion	£ 17.00
Hilgay Feoffee Charity	£ 135.00

All payments were approved for payment.

Proposer: Cllr R Houghton

2nd: Cllr C Dawe

Matters requiring attention

Memorial application, additional inscription for Doreen Audrey Hall was approved by Council.

Streetlight maintenance contract is due for renewal, 3 quotes have been received. Due to problems with streetlights not working on West End which are currently scheduled for repair, the Council will review the quotes at the next meeting once these lights have been repaired. It is estimated that the streetlights will cost a maximum of £60.00 each to repair. Cllr G Carter will discuss with UK power.

Council reviewed C Wills and salary and made an increase of 50p per hour.

Proposer: Cllr T Hall, 2nd Cllr J Evans.

Matters requiring attention to be brought forward to the next meeting of the Parish Council.

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

The area at the top of Hubbard's Drove needs to be cleared in preparation for the memorial bench. Cllr G Carter will look at the area where a stone has been knocked over here.

Cllr M Storey gave the Council an update on the current debate relating to the proposed Willows waste facility. A full debate was held at Norfolk County Council on 28th October 2013. Eric Pickles will make a decision before 14th January 2014.

Cllr M Storey inform the Council that members of the Parish Council are welcome to attend the planning meetings held at the Borough to put forward the Parish Councils views on a particular planning application as to whether it should be approved or refused.

Council asked if planning permission is required for a skate ramp in a residential garden.

The refurbishment of the slide at Hilgay play area is almost complete, Council are waiting for the mound of earth to settle and a sign needs to be erected by MA Engineering.

As precept setting is due in January 2014 Cllr R Houghton asked the Council to consider a 3%, 5% or 7.5% increase and will discuss at the next meeting.

The drove at the bottom of East End is in poor condition.

Meeting closed 9.15pm

Next meeting of the Council will be 9th January 2014 at 7.00pm in Hilgay village hall.

Signed Chairman

Date