

HILGAY PARISH COUNCIL

Draft minutes of the Parish Council meeting held on Thursday 5th September 2013 at 7.00pm in Hilgay village hall.

Present: Chairman Cllr G Carter, Vice chair Cllr R Houghton, Cllr C Will, Cllr A Hall, Cllr E Hall, Cllr J Evans, Cllr P Carter, Cllr P Bates, Cllr K Scott, Cllr R Martin, Cllr A Chalresworth Cllr, C Dawe, Cllr D Appleby, Borough Cllr M Storey, Clerk.

Minutes of last meeting

Minutes of the Parish Council meeting held on 4th July 2013 were discussed and agreed to be a true record of proceedings.

Proposer: Cllr C Wills

2nd: Cllr A Hall.

Declarations of interest

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

Cllr E Hall declared an interest in agenda items discussing allotments and Cllr C Wills declared an interest in items relating to his contract and salary.

Chairman's reports/updates

Detailed policies and sites plan – consultation starts on 29th July for 10 weeks until Friday 4th October 2013. The Parish Council is satisfied with the proposals for Hilgay as stated in the detailed sites and policies plan.

Parish Council was presented with an overview of expenditure to date and predicted expenditure for the rest of this financial year. This year the Council has carried out numerous necessary repairs and has incurred some extra expenditure for example new litter bins and repairs to the play areas. Council will review budget again before the precept setting in December for the next financial year.

Council all agreed to cancel subscription to the Clerks and Council magazine.

Proposer: Cllr C Wills

2nd: Cllr A Hall.

Parish Councilors discussed the proposed site for a skate park. It was decided that the proposed site near the cemetery was not suitable and a new location must be found.

Cllr G Carter updated the Council on the solicitor's action with regard to the right of way to river field. A letter will be sent to the parties involved, Council agreed content of the letter.

Proposal: Cllr C Wills

2nd: Cllr R Martin

Maintenance reports/updates

Annual inspections for the play areas have been booked and should be carried out in the next 10 weeks.

Area around the football hut still needs to be cleared, this is in hand. Residents are putting grass cuttings in this area. Parish Council would kindly ask residents not to dump their grass cuttings here or elsewhere in the parish but to dispose of them on their own property or in the correct waste facilities.

New signs have been erected at the recycling centre, but this remains a serious problem. All sorts of rubbish is being dumped in the recycling centre, this is fly tipping and will be reported to the authorities. This recycling centre is there for the benefit of the parish, there are facilities for paper, cans and bottle recycling and no other rubbish should be dumped here.

New bus timetable case and timetable has been fitted to the new bus shelter in Ten Mile Bank.

Two new wheelie bins have been fitted, one near the chapel and the other at the bus stop.

The tree roots from a willow tree have grown through the pipes at the River Field toilets, quotes will be obtained to remove the tree and clear out the pipes with a root cutter. Cllr G Carter will discuss with Feoffee.

A new dustbin has been ordered for River Field, this will be emptied weekly during the summer and monthly in the winter. The Parish Council and Feoffee will share the cost of emptying this dustbin. A sign is required at River field to ask boats owners not to dump rubbish.

Correspondence

Forthcoming consultation by Norfolk County Council on the 2014/15 budget and savings proposals for 2014/17.

Post office community enterprise fund information.

Norfolk RCC newsletter.

Norfolk Link.

Planning applications

Permission granted for single storey side and rear extensions, alterations and formation of raised deck area at Mill House Whittome Mill Hilgay.

Permission has been refused for the erection of 2 Semi-detached two bedroom houses at former Methodist Chapel site, Ten Mile Bank.

Planning application for existing attached garage to be extended at 3 Powers place Hilgay. Council expressed no objections to the application.

Payments for approval

C Wills (July)	£ 315.00paid
C Wills expenses	£ 103.95 paid
Clerk (July)	£ 210.98paid
Clerks expenses	£ 61.26 paid
Clerk (Aug)	£ 204.02
Clerk expenses	£ 49.40
C Wills (Aug)	£ 538.60
C Wills expenses (Aug) (strimmer repairs)	£ 192.96
HMRC	£ 19.40
E.on	£ 160.68
Kew grass care	£ 212.40
Kew Grass care	£ 141.60
K & M lighting services – July-Aug	£ 101.74
K & M Lighting services Aug- Sept	£ 101.74
West Norfolk Glass	£ 454.90
JD Signs	£ 96.00
Hodson office supplies	£ 15.59
NPFA	£ 25.00
Nicholson Machinery	£ 840.00
Godfrey LTD	£ 504.00
St Johns Ambulance	£ 52.50
R Houghton materials	£ 32.24
Hodson office supplies	£ 39.56
Village hall hire	£ 14.00
Mazars audit	£ 240.00

All payments were approved for payment.

Proposer: Cllr A Charlesworth

2nd: Cllr D Appleby

Matters requiring attention

Memorial application for June Browne was approved by Council.

Salt bin locations need to be confirmed before a license can be obtained.

Wooden finger boards can be obtained, Clerk now has the locations where these boards will be placed and will order from Highways.

It was proposed to erect two white picket fence like structures either side of the road on the entrance to Ten Mile Bank in an attempt to reduce speeding. A quote has been received for supplying and fixing two standard timber five bar field gates but Council has decided that this project will be postponed for the foreseeable future. Highways will be painting 30mph roundels on the road.

The Parish Council will request that the police visit this area regularly to carry out speed checks. Reports have been made of a taxi car which has been seen speeding through the village.

Cllr G Carter discussed the allotment rents, Norfolk County Council has increased the rent, and Cllr G Carter will discuss with the agent Brown and Co and organize a meeting.

2014 Marks the 100th anniversary of the start of the First World War, next year Hilgay Parish Council is hoping to mount a display commemorating the involvement of local people in this "War to end all wars" If you have any memorabilia or photographs of relatives who took part in this conflict which you would be happy to be included in this commemorative display contact Parish Councilor Tony Hall at: mail@tenmilebank.com. Cllr G Carter will ask if the school would like to have a display for the anniversary next year.

The war memorial needs some minor repairs before next year, new chains and post caps.

Clerk's contract of employment was signed.

C Wills contract will be reviewed at the next meeting.

Matters requiring attention to be brought forward to the next meeting of the Parish Council.

These issues have been raised by the Council to be addressed at the next meeting of the Parish Council; no decisions will be made by the Council at this meeting.

A request has been made for new seats in the bus shelters.

Display boards may be required for the 100th anniversary next year.

Various street lights have been reported faulty but have not been repaired. Clerk has reported to K and M lighting but the lights in West End have an overhead problem and we are awaiting repair.

The lights on Station Road Ten Mile Bank will be reported once again.

Reports of a lorry parked in Mamby Close and a quad bike being driven around this area.

Request has been made for a new street light on Powers Place.

Reports of the bus shelters not being cleaned.

Elderberry bush growing over foot path, Cllr G Carter will discuss with property owner.

Reports have been made that grass cuttings are being dumped on the verge at the entrance to Hubbards Drove. It was proposed to tidy up this area and perhaps have an area for a memorial bench.

The bridlepath at Rabbit burrow lane is overgrown.

Meeting closed 9.15pm

Next meeting of the Council will be 7th November 2013 at 7.00pm in Ten Mile Bank village hall.

Signed Chairman