

**MINUTES OF THE HILGAY PARISH COUNCIL MEETING  
HELD ON 3 SEPTEMBER 2009**

The above Meeting was held at Hilgay Methodist Chapel (adjacent to Hilgay Village Hall), commencing at 7pm. A vote of thank was given to Hilgay Methodist Chapel for kindly hosting the Meeting.

**PRESENT:** Mr G Carter, Mr Houghton, Mrs Charlesworth, Mr P Carter, Mr Wills, Mr Dawe, Mr Bradley, Mr Gordon, Mr D Dent, and Mr Martin, 2 Members of the Public, and PCSO Officers Kirsty Buckland, Tracy Milburn, accompanied by a Police Officer.

1. **APOLOGIES FOR ABSENCE** - Mr Higgins, and Mr Bates, and Mr A Dent

2. **DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

Cllr Charlesworth under Item 4 – land at Sandy Lane, Hilgay  
Cllrs Wills, Dawe, and Bradley under Item 6c

3. **TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 JULY 2009**

**The Minutes were duly agreed and signed as a true record by the Chairman,**

4 **TO REPORT MATTERS ARISING FROM THE MINUTES**

Proposed Felling of Jubilee Woods – March Update - BCKLWN have not received planning application as yet.

April Update – no application has been submitted to the BCKLWN as yet.

May Update – nothing to report

July Update – nothing to report

September Update -

A vote of thanks was given to Cllr Charlesworth who alerted the Parish Council to the fact that a planning application has been submitted on the Hilgay Wetland - 09/01274/FM. Despite previous lengthy discussions with the Borough Planning on the proposed felling of Jubilee Wood – the BCKLWN failed to consult the Parish Council on this application. Clerk has registered complaint via the Planning Public Access Website with the BCKLWN Planning department and with the BCKLWN TPO Officer, and registered an objection to the proposed felling of Jubilee Woods. The Clerk also contacted Methwold Parish Council to advise on the implication of this application. Methwold Parish Council had initially indicated approval of this planning application prior to a full Council consultation, but subsequently objected to the application.

River Field toilets - in poor condition. BCKLWN have advised that the toilets are now closed for the winter season. The matter will be given consideration in the Spring. Clerk requested to raise the following:-

1. Works need to be carried out before commencement of the Spring season.

2. Cost of repairs and maintenance are included in Resident's Council Tax liability.

March Update: Response from BCKLWN - *'In light of the present review of services we are looking at our capital projects for next year, however Hilgay is still close to the top of list (3<sup>rd</sup>) so will have some works carried out once we have had our budgets finalised I will be able to make a decision on what works are carried out and when.'*

April Update: BCKLWN review is still underway.

May Update: No decision made as yet.

July Update: No decision made as yet.

September Update – Response received from Open Spaces Manager 14.7.09

*'Due to the Service Reviews we are presently carrying out across the authority and the summer season being so close we have let the refurbishment slip until after the summer and our Tech Team are pretty tied up finishing off some other projects. I know that is not the news you were hoping for but with the financial situation at the moment I think we were lucky to get the funding, although it has now been spread over 3 years. You are not alone on this as we have let all the other toilet projects slip as well, but you are still third.'*

Hilgay Bridge - The tarmaced and fenced footpath from Hilgay Bridge which leads to the A10 bridge is impassable. The Chairman has suggested that this footpath be re-routed to pass under the bridge (where there is sufficient space for a footpath on the concrete ledge). **David Mills – of NCC Countryside Access is to inspect.**

Dirt Bike Riders using Right of Way – request to be made to NCC for a kissing gate to be erected at the A10 end of the Right of Way. Mr Bates to assist the Countryside Access Warden with this issue.

May Update - Countryside Access Development Officer has tried to redirect this as a Police matter. Clerk has insisted he contact Cllr Bates to discuss this matter further.

July Update: Mr Bates advised that the Countryside Access Warden had still not contacted him.

September Update Reminder sent to David Mills – NCC, Countryside Access

#### 4 contd ..

Gate at Steels Drove – Reminder sent to Highways, who have now inspected. **Catch to be fitted to gate.**

Land at Sandy Lane – Extract of letter from MacFarlane, Solicitors dated 1997:

*'I hope that I have shown that the Parish Council has no Rights in respect of the Common Land nor any right to take vehicles on the public bridleways in the vicinity of the Common Land. For the avoidance of doubt I do just mention additionally that the general public do not have any Rights of Access over the Common Land and they would be trespassing if they entered onto the Land. This is because there are no Rights registered and because the Common did not fall either within the Borough or Urban district prior to the Local Government Reorganisation in 1974.*

Concerns were raised that the general public do not have any Rights of Access over the land at Sandy Lane. Clerk requested to raise this matter with the NCC Countryside Access Warden.

May Update: Response from David Mills, NCC Countryside Access Development Officer dated 5.5.09

*'This was probably all correct when it was sent in 1997, but is no longer the case. Some elements remain correct, such as access to the common. There are no public vehicular rights of access to the common, there are only bridleways leading to it. I cannot comment as to whether there are private rights to go down the same tracks, obviously the owners of adjacent land have their own private rights of access in vehicles, but the general public cannot go down there. The owner of the common could take vehicles to the common to cut the hay, as could anyone with permission of the owner.*

**However, the bit that concerns you most has changed since 1997.**

**Under the Countryside and Rights of Way Act 2000 ( CROW ), all registered common land has become "open access land", giving the public, on foot, a right of access for open air and exercise.'**

Mrs Charlesworth (in her absence) has requested any update be forwarded to Mr Charlesworth (the land owner).

July Update: No response from Mr Charlesworth. Chairman advised on article in Clerks and Councils Direct – Update on Commons legislation. Chairman to arrange meeting with Mr Charlesworth to discuss proposed amendments in the law coming into effect in October 2010.

September Update: - **In hand**

Station Road - dyke culvert

April Update – IDB have undertaken digging out works. Residents not satisfied with works and have raised further complaint with the IDB.

Clerk requested to advise contractor responsible for the dyke that the dyke has been incorrectly dug, making the water run in the wrong direction and dyke has not been dug out deep enough.

July Update: Clerk unable to contact the contractor at present.

September Update - Contact details now provided.

Planting to War Memorial & Village Sign Area – It was unanimously agreed that Mrs Charlesworth should purchase lavender plants for these 2 areas.

May Update from Mrs Charlesworth: Additional Box has been planted at Village Sign area. Lavender are doing well.

War Memorial - will need 50 plants. would prefer to plant more mature plants to get things going – cost about £2.50 - £3 per plant. 2/3 hours help with digging over the soil and planting the Lavenders is required. (Plants need to be planted at end of May at the latest).

A general discussion took place on this matter – it was proposed to plant Lavender at each post, and to add colour using bedding plants. Held over from May 09 Meeting.

It was advised that Robert Dent had kindly arranged for the bedding plants at the War Memorial. A vote of thanks was given to Mr Dent.

September Update - Letter of thanks sent to Mr Dent, and additional thanks to be given to Cllr Charlesworth and Mr Dent in the Riverside News.

Riverfield Entrance (Access Road) – Update. Derelict buildings – if eyesore report to Enforcement, dangerous buildings should be reported to Building Control.

July Update: Chairman reported that the Ryston Estate are presently in discussions with Norfolk County Council on the future of the access road. The Ryston Estate are also looking into whether the old warehouse (derelict building) is actually owned by the Estate.

September Update: Ryston Estate not answering correspondence. Awaiting response from Nicholas Pratt.

#### **HIGHWAYS MATTERS**

Jon Barnard is the newly appointed Highways Engineer. Clerk had lengthy discussion with him about various highways issues in the Parish.

All the following have been reported:-

#### 4 Highways Matters contd ..

Modney Bridge Road/A10 - numerous complaints about unmarked/unlit junction, and adjacent farm entrance reflector posts causing confusion. Safety audit has previously been carried out and junction was deemed clearly marked. Logged with Highways.

April Update: Highways have advised that the road markings are designed to lead vehicles to the junction, and the directional sign is centred to the junction. Clerk insisted reflector posts at farm entrance are causing confusion at night, and requested Highways visit the junction again at night. **In hand**

Station Road Crossroads – road surface marked up for repair 4 months ago. Works scheduled, but no definite date set as yet.

Stocks Hill Parking Bays – Raised again with Highways. Clerk again requested to report need to relocate drain (rain water flows straight past the drain). **The drain relocation has now been scheduled.**

#### REPORTED POTHoles -

Road sunk around drain outside No.19 Station Road – flagged as urgent. Temporary repair is sub standard. **Drain needs reinstalling – scheduled.**

Station Road – pavement breaking up by Old Post Office and grass verge needs edging back from footpath. **Highways aware.**

Dog Fouling at Ten Mile Bank – Clerk requested to report Station Road resident who continually allows his dog to foul. In hand with BCKLWN Dog Warden. Clerk to request Warden to erect dog fouling signs in Station Road.

September Update: Dog Warden has visited Ten Mile Bank. BCKLWN dog fouling posters have no contact number for the public to report incidences. Clerk has advised the Dog Warden that the Parish Council will erect their own design of posters.

Dog Fouling Problem at Tower Road, Hilgay - Warning Notices to be erected.

Renewal of Playing Field Lease - In hand. Draft Lease has been checked by Parish Council Solicitors and approved by the Parish Council with two amendments – Lease has been reduced to 15 years, and Youth Hut has been amended to Youth Shelter. It was unanimously agreed that the Chairman and Vice Chairman should sign the Lease.

July update: Signed lease has been returned to Grounds & Co, together with the 50% share of the Diocese legal fees. Lease returned by Grounds & Co as they require plan to be signed by Chairman and Vice Chairman. Plan signed by Chairman and Vice Chairman at this Meeting.

September Update: Lease has been registered with Land Registry. Final account received from Parish Council Solicitors.

Youth Shelter - July Update: Youth Shelter is now installed @ £7,795.00, plus 15% vat giving a total of £8964.25. Clerk has requested Zurich Insurance add the youth shelter to the Parish Council policy. A litter and broken glass issue has arisen. A 'no roll' concrete litter bin has been ordered @ £257.00 plus VAT on 23.6.09 – 6 weeks delivery. Clerk requested to question Norfolk Constabulary on non-confiscation of alcohol from minors.

September Update: Solar radio not working correctly – thought to be due to the trees creating interference.

Youth Shelter finally (Zurich had not scheduled this addition due to backlog of work) placed on Parish Council Insurance Policy @ £141.70.

New litter bin has been installed – which has been set light to – damaging the plastic mountings for the inner bin. Clerk to obtain quotation for new bin liner.

Litter and broken glass around the shelter is still ongoing issue.

The PCSO Team advised:

That the solar radio had been tested and that the tree is causing interference.. Clerk to contact the manufacturer.

That alcohol has been, and will be, seized from minors.

That the area is being monitored on a regular basis.

#### New Play Equipment at Hilgay Playing Field and Ten Mile Bank Playing Field

The Steering Committee have several grant applications in hand for the Hilgay Playing Field play equipment. The Chairman advised that the Steering Group is making excellent progress and are to be congratulated on their efforts.

May Update:

Anita Stewart attended this Meeting to present an updated Report.

BCKLWN have approved a £15,000 grant, the Parish Council have agreed a £5,000 grant. Awards for All Grant for £10,000 was refused due to massive oversubscription, but a new application invitation has been offered. The Wren application is still in hand (very complex application process), and a grant application is to be made to Grass Roots for £5,000.

#### **4 New Play Equipment at Hilgay Playing Field and Ten Mile Bank Playing Field contd ..**

An open day was held at the school to ascertain the pupils opinion on the proposed play equipment – most popular choice was a roundabout. The play equipment provider is to donate a oversized swing to the project. Soil left over from the foundations work will be banked up alongside the junior slide.

July Update: Anita Stewart was unable to attend this Meeting.

September Update: Clerk requested update – no response received as yet.

Shed Encroaching on Footpath Boundary – Reported to Highways, who are satisfied that no encroachment has taken place. **Chairman requested an on site meeting with the Highways technician.**

Overgrown Hedging at the Glebe:

Response received from Grounds & Co.

*'We visited Hilgay yesterday and inspected the Glebe hedgerow. I do not know about a footpath, indeed on either side of the road there are very uneven highway verges. All pedestrians and cyclists that we saw were on the hard surfaced carriageway.*

*Why therefore is cutting the hedgerow a "matter of urgency". There is the odd shrub which projects to the side of the carriageway, but this will be pruned by passing traffic as happens to many of the trees and hedgerows alongside the roads and byways in Norfolk.'*

It was agreed that this stance was not acceptable. Clerk to raise this issue with Grounds & Co again.

September Update: Awaiting response (Mr Brinton on annual leave).

It is possible that Glen Field may be available for rent again. Grounds & Co have asked if the Parish Council could recommend anyone in the village with horses or ponies who might be interested in renting this field. It was unanimously agreed to suggest the Hilgay Growers Association as a suitable tenant.

September Update: Hilgay Parish Council have once again put in a request to purchase this land. No response as yet as Mr Brinton of Grounds & Co is on annual leave.

Sewage Pumping Station – overgrown condition reported as urgent on 23.6.09.

September Update: Clerk had lengthy discussion with Anglian Water, who have laid off their contractors, and have not yet trained their staff to undertake weed control and general maintenance, and are unable to carry the necessary equipment due to loading legislation. Clerk has registered a complaint on this matter.

Unitary Authority Local Government Review – Update for Parish Councils 27.8.09

*The Boundary Committee were due to publish their recommendations to the Secretary of State for Communities and Local Government on 15th July. This process was halted in its tracks by a successful Judicial Review case in the High Court brought forward by three District Councils in Suffolk. The three Councils successfully argued that the Boundary Committee had unfairly and unlawfully dismissed their joint proposal for an East/West unitary solution for Suffolk. The High Court Judge agreed that the Boundary Committee had acted unlawfully and quashed the Boundary Review. The Boundary Committee have accepted that they followed the same process in Norfolk and Devon and hence sought the Secretary of State's agreement for yet another extension of the date by which they must submit their advice for all three county areas. The Boundary Committee were given leave to appeal.*

*Since the High Court judgement was announced, the Secretary of State, Rt Hon John Denham has agreed to the extension of time requested by the Boundary Committee and indicated that he will not set a new date until the date for any appeal by the Boundary Committee is known. The Boundary Committee have now duly submitted their appeal and have requested an expedited (early) hearing. A date has yet to be set. The consequence of these latest moves is to once again extend the period of uncertainty which has now been with us for some two years.*

Unitary Authority Local Government Review – Update for Parish Councils 27.8.09 contd ..

*Councils in Norfolk have written to the Boundary Committee lawyers reiterating our concerns about the self evident flaws in the process and once again urging the Boundary Committee to use this period of delay to rectify matters. These include their failure to provide meaningful comparable and financial information for their two proposed models of unitary government (single County Unitary and the Norwich/Rest of Norfolk), failure to consult actively with the public of Norfolk, failure to compare these proposals with the current two tier system, and the failure to adequately consider other proposals such as East/West Norfolk. In the event that they once again reject the opportunity we remain prepared, along with other Councils in Norfolk, to return to the High Court ourselves.*

#### 4 Unitary Authority Local Government Review - Update contd ..

*Along with the rest of the Councils in Norfolk, plus those in Suffolk and Devon we now await the outcome of the Boundary Committee's appeal against the Suffolk District's Judicial Review. Once this is known, which could be as late as October, and the Secretary of State (the fifth one since the process started) has determined the next steps in this long drawn out saga we will of course contact you again.*

##### To Re-Consider Grave Spacing Proposal at Hilgay Parish Cemetery

Emmersons have advised that they now use ground anchors to secure their memorial headstones. These ground anchors require 'virgin' soil to be successful. Proposal is that 2ft is added to each grave space totaling 9ft , with only 7ft dug. This will ensure that headstones will not tilt or slip in the future. Held over until July 2009 Meeting. A general discussion took place on this matter. Concerns were raised that this system would use up too much space in the Cemetery. Charirman to investigate further.

September Update: Chairman reported that this system would use up too much space, and that there is no evidence that the system is successful.

**It was unanimously agreed not to proceed with the ground anchorage system.**

##### To Re-Consider Grave Spacing Proposal at Hilgay Parish Cemetery contd ..

A new regulations board is to be installed at the Cemetery. Awaiting Chairman to approve draft.

Clerk has not received any response from families requested to contact the Parish Council in respect of tilted headstones. Held over until July 2009 Meeting whereby Councillors will try to assist with contact details.

Graves needing attention:

##### September Update

##### Councillor to contact family

Grave Space 3	Hudson	Headstone tilted	Resolved
Grave Space 5	Holman	Headstone tilted	Ali Dent (absent)
Grave Space 9	Germeney	Headstone tilted	Resolved
Grave Space 31	Fincham	Headstone tilted	Ali Dent (absent)
Grave Space 32	Rose	Headstone tilted	Clerk
Grave Space 34	E & HW Mann	Headstone tilted	Resolved
Grave Space 40	Laws	Headstone tilted	Clerk
Grave Space 63	Catlin	Leylandi type shrub planted	Ali Dent (absent)
Grave Space 99	Heathrick	Lower level edging - gap needs filling in	Clerk
Grave Space 105	Una Young	Lower level edging – gap needs filling in	Clerk

Regulations to be highlighted in the Riverside News.

#### 5 CORRESPONDENCE RECEIVED

##### JULY

14th Hilgay Feoffee Charity – Letter of thanks for £1,000 donation.

30th BCKLWN – Agenda for Council Meeting 6.8.09

Playing Field Association Newsletter – Summer 2009

##### Meetings:

17.8.09 - NALC – AGM to be held on 12 Sept 09

#### 6 ACCOUNTS & FINANCE including the following Financial Matters

##### 6a FINANCIAL MATTERS TO REPORT

Landscaping of the Ten Mile Bank Village Sign Area - A plan and costing was presented by Cllr Wills.

**It was unanimously agreed to proceed with the proposal @ £77.55 plus the cost of the soil – total £93.73.**

##### Additional grass cutting equipment for Ten Mile Bank

Cllr Wills proposed donating his handmower and strimmer to the Parish Council in order to assist with the maintenance of Ten Mile Bank village.

**It was unanimously agreed, (Cllr Wills abstained from the voting), to accept this generous offer of a handmower and strimmer.**

The handmower and strimmer to be taken to LB Machinery for servicing.

## 6a Additional Grass Cutting Equipment for Ten Mile Bank contd ..

Cllr Dawe and Cllr Bradley advised that in order to upgrade the maintenance of Ten Mile Bank village, they were prepared to sell a Westward ride on mower to the Parish Council for use by the Ten Mile Bank Maintenance Officer at the discounted price of £600.

**It was proposed by Mr Martin, seconded by Mr D Dent, and unanimously agreed (Cllr Wills, Cllr Dawe, and Cllr Bradley abstained from the voting) to purchase the Westward ride on mower @ £600 to be used to maintain Ten Mile Bank village.**

Annual Play Equipment Inspections - Inspections carried out by Sportsafe UK.

Ten Mile Bank – Report recommended playpark top up – ordered @ £257.00 + delivery (4 cubic metres) from Pinewood (the Ten Mile Bank Maintenance Officer to carry out the works).

Hilgay – Report has advised that 2 foot rests on rocking horse need replacing @ £120 (parts=£37.50 + £45 labour).

**It was unanimously agreed that the Chairman undertake these works.**

Spraying Equipment - Pecks unable to repair. Sending to LB Machinery for assessment for repair.

The Ten Mile Bank Maintenance Officer has indicated an interest in undertaking the spraying training. (Previous training arrangements were the Officer is not paid for undergoing training, cost of training is financed by the Parish Council).

Training Assoc. PA1 Course is £65 + VAT, PA6 is £70 + VAT, Examination Fees are £150 + VAT.

PA1 Course available 21 October 2009 and PA6 Course available 11 November 2009.

**It was unanimously agreed that the Ten Mile Bank Maintenance Officer should undertake the PA1 & PA6 certification.**

Clerk to pass the training hand books to Ten Mile Bank Maintenance Officer.

All Saints Church Clock – Smith's of Derby conducted annual inspection on 1.6.09. Deterioration has occurred in some components. Report and quotation to be sent for Parish Council consideration.

Station Road Lighting – The last/first white bulb street light of the village (Welney end) is blinding car drivers.

Awaiting quotation to change the bulb to lower wattage, and quotation to install a street light at the entrance to the village (Welney end).

## 6b TO CONSIDER ANY REQUESTS FOR DONATIONS – Norfolk Lowland Search and Rescue - £25

**It was proposed by Cllr Wils, seconded by Cllr Dawe, and unanimously agreed to make a donation of £25 to NorLSRA.**

## 6c TO CONSIDER APPROVAL OF PAYMENT OF DUE INVOICES

	<u>As of 2 July 2009</u>	<u>As at 3 September 2009</u>
Community Account	£1,521.01	£2,808.04
Tracker Account	<u>£60,077.97</u>	<u>£55,077.97</u>
	<b>£61,598.98</b>	<b>£57,886.01</b>

Monies In - Nil

### Monies Out (from 2.7.09 Meeting)

102092 A Scordellis Tx Mth 4 (25 May-21Jun) 29hrs@£7.88=£228.52 less tax=£45.70	£182.82
102093 MHB Services – Inv 4726 – S/L Maint (13 May to 12 July 09)	£191.43
102094 Hodsons – Inv 80293 – ink and paper	£62.83
102095 SL Tedder – Expenses – BT (Mar to June 09) + Stamps=£4.80	£22.46
102096 HSBC – Inv 49769 – Printing of June issue of Riverside News	£33.00
102097 G & J Peck Ltd – Inv 165477 – Servicing of lawnmower	£199.84
102098 Kew Grass Care – Inv8802 (1 cut Apr)=£60.37 + Inv8823 (2 cuts May)=£120.75	£181.12
102099 Norse – Inv38688 – ½ yr cutting of Hilgay Playing Field	£266.52
102100 Hilgay Feofee Charity – donation towards remedial works on Hilgay Village Hall	£1,000.00
102101 Inland Revenue (A Scordellis) Tx Mth1=£44.13, Tx Mth2=£57.52, Tx Mth 3=£48.07	£149.72
102102 A Scordellis Tx Mth 5 (22 Jun to 19 July) 21hrs@£7.88=£165.48 less tax=£33.10	£132.38
102103 SL Tedder Tx Mth 4 (30 May-27 Jun) 25hrs @ £10.36ph	£259.00
102104 SL Tedder Tx Mth 5 (28 June-26 July) 25hrs @ £10.36ph	£259.00
102105 A Scordellis Tx Mth 6 (20 July to 16 Aug) 25hrs@£7.88=£197_less 20% tax=£39.40	£157.60
102106 A Scordellis Expenses – petrol and sacks	£20.52
102107 C Wills Tx Mth 6 (20 July to 16 Aug) 16hrs 45mins @ £7.88=£131.99 less 20% tax=£26.40	£105.59
102108 C Wills – Expenses – petrol (August)	£25.00
102109 SL Tedder Tx Mth 6 (27 July to 24 Aug) 25hrs @ £10.36	£259.00
Eon Electricity Direct Debit for July, August 09 @ £143.68	

### Invoices due for payment at this Meeting (3.9.09)

102110 - C Dawe – purchase of Westward ride on mower	£600.00
102111 - Southery IDB – Drainage Rates -Assessment 4424 – For Year ending 31.3.10	£363.22
102112 - BCKLWN Inv 2360 – Dog Litter Bins 1 Apr-31.6.09)	£49.34
102113 - Nicholas Daykin – Inv 19982 Advising on lease, and registration with Land Registry	£567.50
102114 - Sportsafe Inv 405101 Inspection of Hilgay Play Equipment (£28.75) and Sportsafe Inv 405131 Inspection of Ten Mile Bank Play Equipment (£23.00)	£51.75
102115 - Smiths of Derby – Inv 37172 Annual All Saints Clock Inspection	£220.80
102116 - G & J Peck – Inv 168032 Strimmer Service	£113.59
102117 - Kew Grass Care Inv8919 – 3 June cuts=£181.12 + Inv8960 – 2 July Cuts=£120.75 + Inv9012 (Aug)=£120.75	£422.62
102118 - MHB Services – Inv4918 – S/L Maint 13 July to 12 September 2009	£191.43
102119 - A Scordellis – Tx Mth 7 (17 Aug to 13 Sept 09) 29hrs@ £7.88ph=£228.52 – 20% tax=£45.70	£182.82
102120 - NorLSAR – donation	£25.00
102121 - Zurich Municipal – Youth Shelter Insurance cover	£141.70
102122 - SL Tedder Tx Mth 7 (25 Aug to 22 Sept 09) 25 hrs @ £10.36	£259.00
102123 - Furnitube – Inv210242 – Concrete litter bin for Hilgay Playing Field (Youth Shelter)	£296.13
102124 - C Wills Tx Mth 7 (17 Aug to 13 Sept 09) – 9 hrs @ £7.88ph=£70.92 minus 20% tax=£14.18	£56.74
102125 - C Wills – expenses (Ten Mile Bank Village Sign area)	£93.73
102126 - HM Revenue & Customs – Tx Mth 4,5,6 – A Scordellis = £118.20 Tx Mth 6 - C Wills =£26.40	£144.60
102127 - A Scordellis Tx Mth 8 (14 Sept to 11 Oct 09) 28hrs@ £7.88ph=£220.64 less 20% tax=£44.13	£176.51
102128 - A Scordellis – Expenses – petrol and waste sacks	£16.24
Advance Approval of Maintenance Officers, and Clerk's Salary for Tax Month 7 & 8	
Eon Electricity Direct Debit for September & October 09 @ £143.68	

**It was proposed by Mr Houghton, seconded by Mr Wills, and unanimously agreed to pay the above invoices.**

### **6d TO CONSIDER FENCING FRONT THE GREEN, AT AVENUE CLOSE - UPDATE**

Member of Public attended January Meeting to raise complaint that the works are not proceeding.

It was unanimously agreed to approach the BCKLWN with a view to undertaking the repairs.

Clerk to obtain repair quotation to be sent to the BCKLWN for consideration

D Nichols:

To taking down and disposing of old chain link fencing and timber posts and replacing with new galvanised core green plastic covered wire chain link fencing and concrete posts 1.2metres high as existing £2,800

or

As above but using galvanised high tensile wire £3,400

(Another quotation has been received, but with no contact details included – thought to be from a member of public, who thus may not have public liability insurance. Further to the 'quotation' received with no contact details – a further guide to costs for labour and materials (with contact details) has been received - £1,797.17.

Mrs Charlesworth (in her absence) has forwarded the following comments:

*'Can the Parish Council continue to discuss this matter to achieve an appealing effective solution. Can the hedge proposal be revived? – as it is a positive eco benefit.'*

July Update: BCKLWN are still considering the Parish Council request to finance the fencing.

September Update: BCKWN response 6.7.09

*'We discussed the matter this morning and would like to pass on our thanks to the Council for forwarding the cost estimates. Our view is that the fence is not required, but is now an "eye sore", and we are prepared to consider it's removal and grass reinstatement.*

Reasons:-

- 1. There is a similar area of grass to the south of this site, with no road side fence, that appears to have no problems.*
- 2. Many of our grass amenity areas abut roads but do not have formal fencing.*
- 3. As far as we are aware there are no recent recorded safety issues from games playing.*
- 4. As far as we are aware there are no fence related social issues regarding the houses fronting the grass and hedge.*
- 5. We take the view overall that there may well have been a case for the fence when the main A10 was running by. This is no longer the case.'*

*We look forward to the Parish Councils response to further resolve this issue'*

**It was unanimously agreed to place the BCKLWN response in the Riverside News to ascertain public response.**

## **7. PLANNING CONSULTATION – NOTIFICATIONS and DECISIONS and MEMORIAL HEADPIECES**

### **NOTIFICATION TO PARISH**

0701320/F - Cold Harbour Farm Cottages, Blackhorse Drove, Hilgay, Ely. Minor Amendment. **Parish Council Approved.**

09/01314/F – Land south of Berica, Ely Road, Hilgay. Construction of dwelling. **Parish Council Approved.**

09/01405/F – Belvedere, West End, Hilgay. Construction of domestic garage following removal of existing garage. **Parish Council Approved.**

### **NOTICE OF DECISION**

09/0083/F – Construction of Dwelling following Demolition of Existing Dwelling at The Rosary, Ely Road, Hilgay. Parish Council Approved. **BCKLWN Permission Granted.**

## **8 TO CONSIDER THE RESULTS OF STOCKS HILL PARKING BAYS SURVEY**

1 response received – in agreement with daytime parking restrictions.

Highways have advised that the Parish Council may erect parking restrictions signage.

2 Residents attended to discuss this matter with the Parish Council.

**After considering the public response, it was unanimously agreed not to proceed with daytime parking restrictions at the parking bays at Stocks Hill, Hilgay.**

One of the Residents attending the Meeting advised that he is undertaking the strimming of, and clearing of litter, from the narrow grass verge running along the parking bays. Hilgay Parish Council thanked the Resident for his assistance in maintaining the village, but advised the Resident that he would be personally liable for any damage to parked vehicles whilst personally undertaking these works, and that these required works could be reported to the Parish Council for the Hilgay Maintenance Officer to undertake.

## **9 PUBLIC PARTICIPATION**

Parking Bays – discussed under Item 8.

Young People congregating on Stocks Hill.

## **10 HILGAY MATTERS**

Church Fundraising Coffee Morning at Stocks Hill (10am to 12 noon) – A Resident made a complaint to the BCKLWN alleging damage was being caused to the road surface by stabilising stakes being driven into the road surface. BCKLWN attended, and were satisfied that the tent was actually being held down by weights, and that the road surface was not being affected in any manner.

Trade Litter Bin at the River Field - The Environment Agency provided bank is being used by Denver Sailing Club members. This litter bin is provided for the moorings on the River Field, and the additional usage is creating problems with litter overflowing, and being stacked around the litter bin. Chairman has verbally advised the sailing club members. **Clerk requested to notify Denver Sailing Club in writing that this trade litter bin is for use by the River Field moorings only.**

Car Sales on the A10 - Car are being parked on the verge of the A10 (opposite the Cross Keys Hotel) displaying for sale advertising. **Report to Highways**

Hilgay Playing Field – moles are again active. **Report to contractor.**

## **11 TEN MILE BANK MATTERS**

Youth Shelter at Ten Mile Bank Playing Field - Remedial repairs are required to the roof and sides of the shelter @ £319 + VAT. **It was proposed by Cllr Bradley, seconded by Cllr Dent, and unanimously agreed to proceed with the remedial works @ £319 plus VAT.**

A10 Road Surface – breaking up between Modney Bridge Road turning and Southery turning. **Report to Highways.**

Ten Mile Bank Playing Field sign – post has snapped. Vice Chairman to attend to.

Dog Litter Bin – still not being emptied. **Report again to BCKLWN**

With no further business the Chairman closed the Meeting at 8.50pm

2009 Meetings 5 November - Ten Mile Bank Village Hall.